

Eligibility Appeals Process

An individual who disagrees with an ineligible determination decision may request an appeal. The appeal request must be made in writing and must be sent to RFTA's ADA Complementary Paratransit Service Coordinator within 60 days of receipt of the eligibility determination letter. Requests are to be sent to:

Roaring Fork Transportation Authority

ADA Complementary Paratransit Service Coordinator

1517 Blake Avenue, Suite 201

Glenwood Springs, CO 81601

Individuals have the right to an in-person hearing with the RFTA ADA Complementary Paratransit Service Group; however, the individual may waive his/her right to an in-person hearing, allowing the ADA Complementary Paratransit Service Group to review his/her case without being present.

The ADA Complementary Paratransit Service Group will review the original decision and will make a final decision as to eligibility, by majority rule. The decision of the ADA Complementary Paratransit Service Group will be communicated in writing, within thirty (30) days, and will state the reason(s) for the decision. If a decision is not made within thirty (30) days of the date of appeal, full eligibility will be given until a final decision is made. Upon mailing of the written decision of the ADA Complementary Paratransit Service Group, will be final.

Eligibility Appeal Form

I, _____, wish to appeal the ADA Complementary Paratransit eligibility determination decision, received _____, 20____.

Check One

- ADA Complementary Paratransit service eligibility was **denied** – Appealing *denied* eligibility decision.
- Conditional** ADA Complementary Paratransit service was granted – Appealing for *Unconditional* ADA Complementary Paratransit service eligibility.
- Temporary** ADA Complementary Paratransit service was granted – Appealing for *Permanent* ADA Complementary Paratransit service eligibility.

Therefore, I am requesting an appeal hearing with RFTA's ADA Complementary Paratransit service Coordinator.

Signature

Date

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number(s): _____

To request an appeal hearing, or to submit additional documentation, as part of your appeal, please send items to:

Roaring Fork Transportation Authority
ADA Complementary Paratransit service Coordinator – Eligibility Appeal
1517 Blake Avenue
Glenwood Springs, CO 81601

****Please include any additional information you would like to be considered as part of your appeal****

The decision of the ADA Complementary Paratransit service Coordinator is final. Applicants have the right to us the service if the Committee has not made a decision within 30 days of the completion of the appeal process.