

**ROARING FORK TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA**

**TIME:** 8:30 a.m. – 11:30 a.m., Thursday, January 10, 2019

**Usual Location:** Town Hall (Room 1), 511 Colorado, Carbondale, CO 81623

**(This Agenda may change before the meeting)**

	Agenda Item	Policy	Purpose	Est. Time
1	<b>Call to Order / Roll Call:</b>		Quorum	8:30 a.m.
2	<b>Approval of Minutes:</b> RFTA Board Meeting, November 8, 2018, <a href="#">page 3</a>		Approve	8:31 a.m.
3	<b>Executive Session:</b> Paul Taddune, General Counsel: Pursuant to C.R.S. 24-6-402 4(e)(I) Determining positions that may be subject to negotiations; developing strategy for negotiations and instruction negotiators (RFTA-ATU Collective Bargaining Agreement 2019-2021).		Executive Session	8:32 a.m.
4	<b>Public Comment:</b> Regarding items not on the Agenda (up to one hour will be allotted if necessary, however, comments will be limited to three minutes per person).		Public Input	9:00 a.m.
5	<b>Items Added to Agenda – Board Member Comments:</b>	4.3.3.C	Comments	9:05 a.m.
6	<b>Consent Agenda:</b>			9:10 a.m.
	A. <a href="#">Resolution</a> 2019-01: Designating a Location for Posting Public Notices of Board Meetings – Nicole Schoon, Executive Assistant, Secretary to the Board and Compliance Officer, <a href="#">page 9</a>	2.8.11	Adopt	
7	<b>Public Hearing:</b>			9:15 a.m.
	A. Resolution 2019-02: 2019 <a href="#">Supplemental</a> Budget Appropriations – Michael Yang, CFAO, <a href="#">page 11</a>	4.2.5	Adopt	
8	<b>Presentations/Action Items:</b>			
	A. The People's <a href="#">Resolution</a> – Dorothea Farris, <a href="#">page 16</a>		Discussion /Direction	9:40 a.m.
	B. <a href="#">Covenant</a> Enforcement Commission Update – Angela Henderson, <a href="#">page 20</a>		Discussion /Direction	10:05 a.m.
	C. 2019 <a href="#">Strategic Plan</a> Update – Kurt Ravenschlag, COO, <a href="#">page 21</a>		Discussion /Direction	10:25 a.m.
9	<b>Board Governance Process:</b>			
	A. <a href="#">Resolution</a> 2019-03: Election of RFTA Board Officers for 2019 – Paul Taddune, General Counsel, <a href="#">page 22</a>		Elect Officers	11:00 a.m.
10	<b>Information/Updates:</b>			
	A. <a href="#">CEO</a> Report – Dan Blankenship, CEO, <a href="#">page 24</a>	2.8.6	FYI	11:15 a.m.
11	<b>Issues to be Considered at Next Meeting:</b>			
	To Be Determined at the January 10, 2019 Meeting	4.3	Meeting Planning	11:20 a.m.
	<b>(Agenda Continued on Next Page)</b>			

	<b>Agenda Item (Continued)</b>	<b>Policy</b>	<b>Purpose</b>	<b>Est. Time</b>
12	<b>Next Meeting:</b> 8:30 a.m. – 11:30 a.m., February 14, 2019 at Carbondale Town Hall	4.3	Meeting Planning	11:25 a.m.
13	<b>Adjournment:</b>		Adjourn	11:30 a.m.

### **Mission/Vision Statement:**

*“RFTA pursues excellence and innovation in providing preferred transportation choices that connect and support vibrant communities.”*

### **Values Statements:**

- ✓ **Safe** – Safety is RFTA’s highest priority.
- ✓ **Accountable** – RFTA will be financially sustainable and accountable to the public, its users, and its employees.
- ✓ **Affordable** – RFTA will offer affordable and competitive transportation options.
- ✓ **Convenient** – RFTA’s programs and services will be convenient and easy to use.
- ✓ **Dependable** – RFTA will meet the public’s expectations for quality and reliability of services and facilities.
- ✓ **Efficient** – RFTA will be agile and efficient in management, operations and use of resources.
- ✓ **Sustainable** – RFTA will be environmentally responsible.

**ROARING FORK TRANSPORTATION AUTHORITY  
BOARD MEETING MINUTES  
December 13, 2018**

**Board Members Present:**

George Newman, Chair (Pitkin County); Art Riddile (Town of New Castle); Dan Richardson (Town of Carbondale); Jacque Whitsitt (Town of Basalt); Markey Butler (Town of Snowmass Village); Michael Gamba (City of Glenwood Springs); Steve Skadron (City of Aspen)

**Voting Alternates Present:**

Ann Mullins (City of Aspen)

**Non-Voting Alternates Present:**

Greg Poschman (Pitkin County); Jonathan Godes (City of Glenwood Springs)

**Staff Present:**

Dan Blankenship, Chief Executive Officer (CEO); Paul Taddune, General Counsel; Michael Yang, Chief Financial and Administrative Officer (CFAO); Kurt Ravenschlag, Chief Operating Officer (COO); Nicole Schoon, Secretary to the Board of Directors; Mike Hermes, Amy Burdick, and Abbey Pascoe, Facilities & Trails Department; David Johnson, Director of Planning; Paul Hamilton, Director of Finance; Kent Blackmer, Co-Director of Operations

**Visitors Present:**

Tanya Allen (City of Glenwood Springs); John Krueger (City of Aspen); Scott Condon (Aspen Times)

**Agenda**

***Note: Blue Hyperlinks to the December 13, 2018 Board meeting video have been inserted for each Agenda item below. Please view video for additional information.***

**1. Roll Call:**

George Newman called the RFTA Board of Directors to order at 8:37 a.m. Newman declared a quorum to be present (7 member jurisdictions present) and the meeting began at 8:37 a.m.

**2. Approval of Minutes:**

Jacque Whitsitt moved to approve the minutes of the November 8, 2018 Board Meeting, and Michael Gamba seconded the motion. The motion was unanimously approved.

**3. Public Comment:**

Newman asked if any member of the public would like to address the Board or make a comment regarding items not on the December 13, 2018 Board Agenda.

No members of the public had any comments. Newman closed Public Comments at 8:38 a.m.

**4. Items Added to Agenda – Board Member Comments:**

Newman asked if there were any items that needed to be added to the Board meeting Agenda. There were no items added to the Board meeting Agenda.

Newman next asked if any Board member had comments or questions regarding issues not on the Board meeting Agenda.

Art Riddle wished everyone a Merry Christmas.

Ann Mullins stated that Leslie Bethel had passed away from cancer on Tuesday, December 11, 2018. She was an amazing person who accomplished countless things for the City of Glenwood Springs. Gamba stated that he and the City of Glenwood Springs were appreciative of all of the things that she gave to and did for the community, and she would be greatly missed.

Markey Butler invited everyone to Snowmass Village for the Limelight grand opening on Saturday, December 15, 2018.

**Newman closed Board comments at 8:41 a.m.**

**5. Consent Agenda:**

**A. Resolution 2018-24: Adoption of the 2018 Group Transit Asset Management (TAM) Plan – Kurt Ravenschlag, COO**

RFTA is a recipient of financial assistance through FTA 49 U.S.C. Chapter 53 programs providing public transportation services and has previously opted to participate in the Colorado Department of Transportation (CDOT)-sponsored 2018 Group Transit Asset Management (TAM) Plan, in accordance with the National Transit Asset Management (TAM) Final Rule (49 U.S.C. 625).

As a participating agency, development of a transit asset management plan makes good business sense. The benefits from enhanced asset management practices include improved system safety and reliability, reduced costs, better customer service, and optimized resource allocation.

RFTA will ensure that the agency's capital assets remain in a "state of good repair" (SGR) by cooperating with CDOT as the group plan sponsor to work towards the plan's SGR target. CDOT will report the SGR measures and SGR Targets for plan participants to NTD in April.

**Butler moved to approve Resolution 2018-24: Adoption of the 2018 Group Transit Asset Management (TAM) Plan, and Gamba seconded the motion. The motion was unanimously approved.**

**B. Memorandum of Understanding (MOU) Between RFTA and Valley View Hospital (V VH) – Kent Blackmer, Co-Director of Operations**

Kent Blackmer stated that Valley View Hospital approached RFTA about entering into a Memorandum of Understanding (MOU) wherein RFTA would agree to prioritizing the evacuation of hospital patients, using RFTA buses, in the event of an emergency. Given the vulnerability of people in hospitals and nursing homes, these individuals should be given special consideration during emergency situations.

This MOU would have no legal effect as it is not intended to be legally binding or to impose legal obligations on either entity. The resources that RFTA can offer were identified as critical for disaster response and recovery, which may occur within VVH or any of its ancillary facilities. This MOU states that RFTA will prioritize its services for VVH to ensure its ability to continue to provide critical patient care.

Newman asked how it would be possible to use buses to transport hospitalized patients.

Blackmer responded that RFTA would be transporting patients who were mobile and easily transportable. Those individuals who were bedridden and immobile would be transported via ambulance or other means of transportation.

**Gamba moved to approve the Memorandum of Understanding (MOU) Between RFTA and Valley View Hospital (VVH), and Mullins seconded the motion. The motion was unanimously approved**

**C. Resolution 2018-20: Authorization to Submit Grant Application for CDOT's Consolidated Call for Capital Projects (CCCP) Program – David Johnson, Director of Planning**

Each year, the Colorado Department of Transportation (CDOT) invites transit agencies to submit grant requests for nearly all grant programs that CDOT administers. RFTA intends to apply for grants for 1) replacement of 7 Inveros with 5 diesel transits and 2 diesel coaches; 2) replacement of 2 Inveros with battery electric transits and depot chargers; 3) 3 450 kW on-route chargers for Battery Electric Buses (BEB); 4) Glenwood Maintenance Facility; and 5) Aspen Maintenance Facility fuel tank replacement.

**Butler moved to approve Resolution 2018-20: Authorization to Submit Grant Application for CDOT's Consolidated Call for Capital Projects (CCCP) Program, and Gamba seconded the motion. The motion was unanimously approved**

**6. Public Hearing:**

**A. Resolution 2018-26: Resolution Amending Resolution 2018-22 (Adopted November 8, 2018) Concerning The 2019 Budget To Reflect The Initial Imposition, Levying And Collection Of A Real Property Tax Of 2.65 Mills And Tax Credit Of .401 Mill For The Calendar Year Beginning On The First Day Of January 2019 And Ending On The Last Day Of December 2019 – Michael Yang, CFAO**

Prior to the successful passage of Ballot Issue 7A at the November 6, 2018 election, RFTA did not have authority to impose real property taxes and, therefore, the December Board meeting was routinely cancelled. This will no longer be the case going forward, in light of the need to levy real property taxes toward the end of each year.

The Resolution Imposing, Certifying and Levying a Property Tax is intended to follow the requirements of the Regional Transportation Authority Law to “impose” the real property tax for the first time and then certify the RFTA mill levy of 2.65, with a one-time temporary tax credit of .401 mill to adjust for any miscommunications with regard to the effect of the Gallagher amendment in the 2018 tax year. A residential assessment ratio of 7.2 percent for 2018 that is projected to be reduced to 6.11 percent in 2019.

The mill levy has to be certified to each county as set forth in the Assessor valuations and the Form DRLG-70 attached to Resolution 2018-28 to be submitted no later than December 14, 2018. Before the mill levy is certified, the RFTA Board of Directors shall enact a resolution adopting the budget and making appropriations for the budget year. The amounts appropriated shall not exceed the expenditures specified in the budget. Appropriations shall be made by fund or spending agencies within a fund, as determined by the governing body.

Because the election was successful the Board will now need to amend the budget and the appropriations' resolutions, in the first instance, and then both impose and certify the mill levy in accordance with the procedure outlined above. The mill levy and the amended budget will take into account the additional real property tax revenues. The appropriation, however, of the new revenue is somewhat difficult to project because the appropriation depends upon collections in this first year, and direction from the Board will be needed as to how this new revenues shall be spent. Therefore, the RFTA staff expects to present to the Board resolutions for supplemental appropriations as the appropriation for specific projects comes into focus.

**Newman asked if any member of the public would like to address the Board or make a comment regarding Resolution 2018-26: Resolution Amending Resolution 2018-22 (Adopted November 8, 2018) Concerning The 2019 Budget To Reflect The Initial Imposition, Levying And Collection Of A Real Property Tax Of 2.65 Mills And Tax Credit Of .401 Mill For The Calendar Year Beginning On The First Day Of January 2019 And Ending On The Last Day Of December 2019.**

No members of the public had any comments. Newman closed public comments at 9:07 a.m.

**Gamba moved to approve Resolution 2018-26: Resolution Amending Resolution 2018-22 (Adopted November 8, 2018) Concerning The 2019 Budget To Reflect The Initial Imposition, Levying And Collection Of A Real Property Tax Of 2.65 Mills And Tax Credit Of .401 Mill For The Calendar Year Beginning On The First Day Of January 2019 And Ending On The Last Day Of December 2019, and Riddle seconded the motion. The motion was unanimously approved.**

**B. Resolution 2018-27: Resolution Amending Resolution 2018-23 (Adopted November 8, 2018) Concerning Appropriations For The 2019 Budget Year To Reflect The Initial Imposition, Levying And Collection Of A Real Property Tax Of 2.65 Mills And Tax Credit Of .401 Mill For The Calendar Year Beginning On The First Day Of January 2019 And Ending On The Last Day Of December 2019 – Michael Yang, CFAO**

**Newman asked if any member of the public would like to address the Board or make a comment regarding Resolution 2018-27: Resolution Amending Resolution 2018-23 (Adopted November 8, 2018) Concerning Appropriations For The 2019 Budget Year To Reflect The Initial Imposition, Levying And Collection Of A Real Property Tax Of 2.65 Mills And Tax Credit Of .401 Mill For The Calendar Year Beginning On The First Day Of January 2019 And Ending On The Last Day Of December 2019.**

No members of the public had any comments. Newman closed public comments at 9:08 a.m.

**Dan Richardson moved to approve Resolution 2018-27: Resolution Amending Resolution 2018-23 (Adopted November 8, 2018) Concerning Appropriations For The 2019 Budget Year To**

**Reflect The Initial Imposition, Levying And Collection Of A Real Property Tax Of 2.65 Mills And Tax Credit Of .401 Mill For The Calendar Year Beginning On The First Day Of January 2019 And Ending On The Last Day Of December 2019, and Whitsitt seconded the motion. The motion was unanimously approved.**

**C. Resolution 2018-28: Resolution Imposing, Certifying and Levying a Property Tax of 2.65 Mills with a Temporary Tax Credit of .401 Mill To Defray the Cost of Government for RFTA for the 2019 Budget Year – Michael Yang, CFAO**

**Newman asked if any member of the public would like to address the Board or make a comment regarding Resolution 2018-28: Resolution Imposing, Certifying and Levying a Property Tax of 2.65 Mills with a Temporary Tax Credit of .401 Mill To Defray the Cost of Government for RFTA for the 2019 Budget Year.**

**No members of the public had any comments. Newman closed public comments at 9:13 a.m.**

**Butler moved to approve Resolution 2018-28: Resolution Imposing, Certifying and Levying a Property Tax of 2.65 Mills with a Temporary Tax Credit of .401 Mill To Defray the Cost of Government for RFTA for the 2019 Budget Year, and Mullins seconded the motion. The motion was unanimously approved.**

**7. Presentations:**

**A. The People's Resolution – Dorothea Farris**

Dorothea Farris, former County Commissioner for Pitkin County and RFTA Board Chair, presented to the RFTA Board, the People's Resolution, which concerns the need for immigration reform.

A small group of local citizens are working to gather support for a resolution that will be presented to Colorado's governor and to members of our Colorado delegation to request consideration and action toward a resolution that will address human rights and will create a path forward on immigration issues affecting residents and families in Colorado.

Ms. Farris was accompanied by Sue Coyle, Sophia Clark, Shawna Foster, Ann Johnson, Laurel Smith, and Sandra Lopez.

Sandra Lopez stated that she has lived in the United States since 2001, living here with her husband and three children Areli (2), Edwin (13), and Alex (18). Her deportation began with a wrongful arrest when one of her young children dialed 911 and hung up; all charges were immediately dropped; local police reported Sandra to ICE and ICE refused to grant her last stay of deportation. Current law does not include a path for Sandra to allow her to apply through her minor children and current law means deportation continues against Coloradans, even when charges are dropped or they are found innocent.

On Thursday October 19, 2017, Sandra was planning to present herself to ICE for her annual appointment to renew her stay of removal, which had allowed her to remain at home and to work legally in the US. However, she found out the night before that ICE denied her renewal and she was scheduled for detention and removal. Sandra made the brave and difficult decision to claim Sanctuary at the Two Rivers Unitarian Universalist parsonage in Carbondale, CO, with her 2 year old.

No decision of the Board was determined at the December meeting, however, the Board elected to bring the issue back for formal action at the January 10, 2019 meeting.

**8. Information/Updates:**

**A. CEO Report – Dan Blankenship, CEO**

Blankenship reported that RFTA was not awarded any BUILD grant funding this cycle, however, RFTA congratulated the City of Glenwood Springs, which received \$7 million in BUILD grant funding for its project to modernize infrastructure along the City's South Midland Avenue, including a new waterline and broadband infrastructure.

The presentation of the 2019 RFTA Strategic Plan at the January Board meeting will include the various Destination 2040 projects that are slated to take place next year. With the presentation, RFTA staff will request supplemental appropriations to support the Destination 2040 efforts identified for 2019.

Through consultation with PFM, financial advisor to RFTA, the benefit from undertaking an advance refunding of all or a portion of the 2009B BABs is the expectation of lower debt service costs to the Authority and the elimination of "sequestration risk" related to continued reductions in the subsidy due to sequestration.

RFTA will engage an underwriting syndicate to assist in the sale of the bonds. The underwriting syndicate will be selected through a competitive RFP process which is expected to occur in January 2019. Upon selection of the underwriting syndicate, the working group (RFTA staff, PFM, and Kutak Rock, Bond Counsel) will begin drafting necessary legal and disclosure documents required for the sale of the bonds. Once the legal and disclosure documents are in the appropriate form, RFTA will then request ratings from one or more agencies.

The working group will also bring forth the proposed refunding, with legal and disclosure documents in near final form, to the Board for the Board's review and approval. Upon Board approval, the working group will then proceed with marketing and selling the bonds. The expected timeframe for completion of this refunding is anticipated to be as early as Spring 2019 and as late as fall 2019.

**9. Issues to be Considered at Next Meeting:**

**10. Next Meeting:** RFTA Board Meeting 8:30 a.m. – 11:30 a.m., January 10, 2019, Carbondale Town Hall

**11. Adjournment:**

**Newman adjourned the December 13, 2018 Board Meeting at 9:48 a.m.**

Respectfully Submitted:  
Nicole R. Schoon  
Secretary to the RFTA Board of Directors

**RFTA BOARD OF DIRECTORS**  
**“CONSENT” AGENDA ITEM SUMMARY # 6. A.**

<b>Meeting Date:</b>	January 10, 2019
<b>Agenda Item:</b>	Resolution 2019-01: Designating a Location for Posting Public Notices of RFTA Board of Directors Meetings
<b>Policy #:</b>	C.R.S. § 24-6-402(2)( c )
<b>Strategic Plan Goal:</b>	N/A
<b>Presented By:</b>	Nicole Schoon, Executive Assistant, Secretary to the Board, and Compliance Officer
<b>Recommendation:</b>	Adopt Resolution 2019-01 and designate the Administrative Offices of the GMF as the official posting location, since the RFTA CEO and Board Secretary both have offices in that location.
<b>Core Issues:</b>	<ul style="list-style-type: none"> <li>• Officially designate posting location of public notices of RFTA Board of Directors Meetings.</li> <li>• Staff recommends that the Board designate the Administrative Offices of the Glenwood Maintenance Facility (GMF) as the official location for posting Board Meeting notices.</li> </ul>
<b>Background Info:</b>	C.R.S. § 24-6-402(2)( c ) provides that each local government body shall annually designate a location where its meeting notices will be posted. In addition to the GMF, the notices of Board meetings will continue to be posted at the Aspen Maintenance Facility and in each jurisdiction's Town Hall, in a public place for posting notices, as well as emailed to the media and interested citizens that have requested notice.
<b>Policy Implications:</b>	This is required by state law. Additionally, Board Awareness & Support policy 2.8.9 states, “The CEO may not fail to supply for the Board’s consent agenda, along with applicable monitoring information, all decisions delegated to the CEO yet required by law, regulation or contract to be Board-approved.”
<b>Fiscal Implications:</b>	None.
<b>Attachments:</b>	Yes, please see Resolution 2019-01 on the following page.

Director \_\_\_\_\_ moved to adopt the following Resolution:

**BOARD OF DIRECTORS  
ROARING FORK TRANSPORTATION AUTHORITY  
RESOLUTION NO. 2019-01**

**DESIGNATING A LOCATION FOR POSTING PUBLIC NOTICE OF MEETINGS OF THE ROARING  
FORK TRANSPORTATION AUTHORITY (RFTA) BOARD OF DIRECTORS**

**WHEREAS**, pursuant to C.R.S. § 24-6-402(2)(c), the Board of Directors of the Roaring Fork Transportation Authority hereby designates the RFTA Glenwood Maintenance Facility, 2307 Wulfsohn Road, Glenwood Springs, CO 81601 as the location where Public Notices of the RFTA Board of Directors Meetings will be posted, at least twenty-four (24) hours prior to the meeting.

This status will be in place unless revoked by another resolution stating different locations of posting.

**INTRODUCED, READ AND PASSED** by the Board of Directors of the Roaring Fork Transportation Authority at its regular meeting held January 10, 2019.

**ROARING FORK TRANSPORTATION AUTHORITY  
By and through its BOARD OF DIRECTORS:**

By: \_\_\_\_\_  
George Newman, Chairman

I, the Secretary of the Board of Directors (the "Board") of the Roaring Fork Transportation Authority (the "Authority") do hereby certify that (a) the foregoing Resolution was adopted by the Board at a meeting held on January 10, 2019; (b) the meeting was open to the public; (c) the Authority provided at least 48 hours' written notice of such meeting to each Director and Alternate Director of the Authority and to the Governing Body of each Member of the Authority; (d) the Resolution was duly moved, seconded and adopted at such meeting by the affirmative vote of at least two-thirds of the Directors then in office who were eligible to vote thereon voting; and (e) the meeting was noticed, and all proceedings relating to the adoption of the Resolution were conducted, in accordance with the Roaring Fork Transportation Authority Intergovernmental Agreement, as amended, all applicable bylaws, rules, regulations and resolutions of the Authority, the normal procedures of the Authority relating to such matters, all applicable constitutional provisions and statutes of the State of Colorado and all other applicable laws.

WITNESS my hand this 10th day of January, 2019.

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Nicole R. Schoon, Secretary to the RFTA Board of Directors

**RFTA BOARD OF DIRECTORS MEETING**  
**"PUBLIC HEARING" AGENDA SUMMARY ITEM # 7. A.**

<b>Meeting Date:</b>	January 10, 2019
<b>Agenda Item:</b>	Resolution 2019-02: 2019 Supplemental Budget Appropriation
<b>POLICY #:</b>	<b>2.5: Financial Planning/Budgeting</b>
<b>Strategic Goal:</b>	N/A
<b>Presented By:</b>	Michael Yang, Chief Financial & Administrative Officer Paul Hamilton, Finance Director
<b>Recommendation:</b>	<b>Adopt Supplemental Budget Appropriation Resolution 2019-02</b>
<b>Core Issues:</b>	<p>As part of our on-going review and new information, staff has identified the items described below requiring additional budget appropriations.</p> <p><b>General Fund:</b></p> <p>1. <b>Ten 40' Transit Diesel Replacement Buses (Destination 2040):</b> Included in the Destination 2040 plan are bus replacements which include 4 in 2019 and 6 in 2020. While the Battery Electric Bus (BEB) Pilot Program is anticipated to be implemented later in 2019, staff recommends moving forward with diesel buses replacements until RFTA has tested the BEB's in revenue service and is sufficiently comfortable with their range and reliable before moving forward with the purchase of additional BEB's as replacement buses. The cost for each 40' transit diesel bus is approximately \$557,000. Lead times for bus purchases is generally around 12 months after the order has been placed. At this time, staff requests the following budget appropriation in order to move forward with placing orders, however, financing alternatives and grant funding will continue to be explored prior to the receipt of and payment for the buses:</p> <p>a. <b>\$5,570,000 increase in Capital Outlay</b></p> <p>2. <b>Battery Electric Bus Pilot (BEB) Program:</b> True-up budget for buses to include charging bars for on-route charging stations and extended 12-year warranties on the BEB power trains/propulsion system. Staff has communicated with the City of Aspen and it plans to confirm its commitment to fund its share of the additional costs by the end of January. After placing the BEB's in service, staff will evaluate whether, how many, and where, on-route charging stations might be required to extend the operating range of the BEB's. The estimated cost per on-route charging station is \$300k - \$400k depending upon installation costs. Equipping the BEB's now with the rooftop charging bars preserves the option of subsequently installing on-route chargers if desirable. If on-route chargers prove to be advantageous in the future, staff will return to the Board for a budget request. However, in order to move forward with the order, staff is requesting to increase the existing budget accordingly:</p> <p>a. <b>\$352,520 increase in Capital Outlay</b></p>

(Continued on Following Page)

Battery Electric Bus Pilot Project Financing Plan					
Updated 1/4/2019			2018 Budget	2019 Budget Adj	Total Budget
	Item	Quantity	Unit Cost	Total Cost	
1	Est. 40-foot Battery Electric Buses (BEB) and Chargers	8	\$ 969,605	\$ 7,756,843	\$ 237,640 \$ 7,994,483
2	Chargers	3	N/A	\$ 399,000	\$ 399,000
3	Miscellaneous Charger Costs	N/A	N/A	\$ 36,628	\$ 36,628
4	Infratructure Installation	1	\$ 208,000	\$ 208,000	\$ 208,000
5	Extended Propulsion Warranty	8	\$ 14,000	\$ 112,000	\$ 114,880 \$ 226,880
6	Total	N/A	N/A	\$ 8,512,471	\$ 352,520 \$ 8,864,991
Sources of Funding					
7	EOTC Funding		Yes	\$ 500,000	\$ 500,000
8	FY18/19 Statewide FASTER Grant/SB 228 Grant/LoNo		Yes	\$ 4,273,531	\$ 4,273,531
9	RFTA FASTER Grant Local Match		Yes	\$ 1,068,383	\$ 1,068,383
10	Additional RFTA Funding		Yes	\$ 801,087	\$ 176,260 \$ 977,347
11	Subtotal RFTA Funding			\$ 1,869,470	\$ 176,260 \$ 2,045,730
12	City of Aspen		Yes	\$ 1,869,470	\$ 176,260 \$ 2,045,730
13	Subtotal Local BEB Funding			\$ 8,512,471	\$ 352,520 \$ 8,864,991

*Note that the City of Aspen's request of contribution of \$176,260 is pending final authorization from the City of Aspen.*

**3. Replace 3G Modems on all buses:** True-up budget already included in the 2019 budget to replace modems on all buses. The additional funding needed is \$50,000 which staff has identified savings from RFTA's estimated corporate insurance budget to fund 100% of the additional cost. Staff is requesting to repurpose the savings to fund the increase in cost:

- a. **(\$50,000) decrease in Transit**
- b. **\$50,000 increase in Capital Outlay**

<b>Policy Implications:</b>	Board Job Products Policy 4.2.5 states, "The Board will approve RFTA's annual operating budget (subject to its meeting the criteria set forth in the Financial Planning/Budget policy)."				
<b>Fiscal Implications:</b>	Net increase (decrease) to 2019 fund balance by fund: <table border="1"> <tr> <td>General Fund</td> <td>(\$ 5,922,520)</td> </tr> <tr> <td><b>Total</b></td> <td><b>(\$ 5,922,520)</b></td> </tr> </table>	General Fund	(\$ 5,922,520)	<b>Total</b>	<b>(\$ 5,922,520)</b>
General Fund	(\$ 5,922,520)				
<b>Total</b>	<b>(\$ 5,922,520)</b>				
<b>Attachments:</b>	Yes, please see Resolution 2019-02 attached below.				

Director \_\_\_\_\_ moved adoption of the following Resolution:

**BOARD OF DIRECTORS**  
**ROARING FORK TRANSPORTATION AUTHORITY**  
**RESOLUTION NO. 2019-02**  
**2019 SUPPLEMENTAL BUDGET RESOLUTION**

**WHEREAS**, Pitkin County, Eagle County, the City of Glenwood Springs, the City of Aspen, the Town of Carbondale, the Town of Basalt, and the Town of Snowmass Village (the "Cooperating Governments") on September 12, 2000, entered into an Intergovernmental Agreement to form a Rural Transportation Authority, known as the Roaring Fork Transportation Authority ("RFTA" or "Authority"), pursuant to title 43, article 4, part 6, Colorado Revised Statutes; and

**WHEREAS**, on November 7, 2000, the electors within the boundaries of the Cooperating Governments approved the formation of a Rural Transportation Authority; and

**WHEREAS**, the Town of New Castle elected to join the Authority on November 2, 2004; and

**WHEREAS**, certain revenues will become available and additional expenditures have become necessary that were not anticipated during the preparation of the 2018 budget; and

**WHEREAS**, upon due and proper notice, published in accordance with the state budget law, said supplemental budget was open for inspection by the public at a designated place, a public hearing was held on, January 10, 2019 and interested taxpayers were given an opportunity to file or register any objections to said supplemental budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Roaring Fork Transportation Authority that the following adjustments will be made to the 2019 budget as summarized herein:

## General Fund

### **Revenue and Other Financing Sources (OFS):**

Type	Amount	Explanation
No change		

Revenue & OFS Summary	Previous	Change	Current
Sales tax	\$ 23,236,000	-	\$ 23,236,000
Property tax	8,457,000	-	8,457,000
Grants	3,547,310	-	3,547,310
Fares	5,151,000	-	5,151,000
Other govt contributions	1,625,633	-	1,625,633
Other income	804,300	-	804,300
Other financing sources	155,000	-	155,000
<b>Total</b>	<b>\$ 42,976,243</b>	-	<b>\$ 42,976,243</b>

### **Expenditures and Other Financing Uses (OFU):**

Type	Amount	Explanation
Capital	\$ 5,570,000	Ten 40' transit diesel replacement buses (Destination 2040) for 2019/2020 delivery
Capital	352,520	Increase for BEB Pilot Program
Transit	(50,000)	Repurpose insurance savings for capital
Capital	50,000	True-up cost estimate to replace 3G Modems on all buses
<b>Total</b>	<b>\$ 5,922,520</b>	

Expenditures & OFU Summary	Previous	Change	Current
Fuel	\$ 1,724,454	-	\$ 1,724,454
Transit	23,368,555	\$ (50,000)	23,318,555
Trails & Corridor Mgmt	589,025	-	589,025
Capital	4,878,423	5,972,520	10,850,943
Debt service	1,539,921	-	1,539,921
Other financing uses	2,769,053	-	2,769,053
<b>Total</b>	<b>\$ 34,869,431</b>	<b>\$ 5,922,520</b>	<b>\$ 40,791,951</b>

**The net change to Fund balance for this amendment is as follows:**

Revenues and other financing sources	\$ -
Less Expenditures and other financing uses	(5,922,520)
<b>Net increase (decrease) in fund balance</b>	<b>\$ (5,922,520)</b>

### **Fund balance Roll Forward: Net Change in Fund balance**

Resolution	Beginning Balance	Change	Ending Balance
			\$ 17,686,222*
2018-21 & 2018-22	\$ 17,686,222	\$ 453,899	18,140,121
2018-26 & 2018-27	18,140,121	7,652,913	25,793,034
2019-02	25,793,034	(5,922,520)	19,870,514
<b>Total Change</b>		<b>\$ 2,184,292</b>	

\* Budgeted

That the amended budget as submitted and herein above summarized be, and the same hereby is approved and adopted as the amended 2019 budget of the Roaring Fork Transportation Authority, and be a part of the public records of the Roaring Fork Transportation Authority.

That the amended budget as hereby approved and adopted shall be signed by the Chair of the Roaring Fork Transportation Authority.

**INTRODUCED, READ AND PASSED** by the Board of Directors of the Roaring Fork Transportation Authority at its regular meeting held the 10<sup>th</sup> day of January, 2019.

ROARING FORK TRANSPORTATION AUTHORITY  
By and through its BOARD OF DIRECTORS:

By: \_\_\_\_\_  
George Newman, Chair

I, the Secretary of the Board of Directors (the "Board") of the Roaring Fork Transportation Authority (the "Authority") do hereby certify that (a) the foregoing Resolution was adopted by the Board at a meeting held on January 10, 2019 (b) the meeting was open to the public; (c) the Authority provided at least 48 hours' written notice of such meeting to each Director and Alternate Director of the Authority and to the Governing Body of each Member of the Authority; (d) the Resolution was duly moved, seconded and adopted at such meeting by the affirmative vote of at least two-thirds of the Directors then in office who were eligible to vote thereon voting; and (e) the meeting was noticed, and all proceedings relating to the adoption of the Resolution were conducted, in accordance with the Roaring Fork Transportation Authority Intergovernmental Agreement, as amended, all applicable bylaws, rules, regulations and resolutions of the Authority, the normal procedures of the Authority relating to such matters, all applicable constitutional provisions and statutes of the State of Colorado and all other applicable laws.

WITNESS my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**RFTA BOARD OF DIRECTORS MEETING**  
**"PRESENTATION" AGENDA SUMMARY ITEM # 8. A.**

<b>Meeting Date:</b>	January 10, 2019
<b>Agenda Item:</b>	People's Resolution
<b>Presented By:</b>	Dorothea Farris, Pitkin County Resident
<b>POLICY #:</b>	<b>2.5: Financial Planning/Budgeting</b>
<b>Strategic Goal:</b>	N/A
<b>Recommendation:</b>	Receive presentation from Dorothea Farris and consider taking formal action.
<b>Core Issues:</b>	<p>Dorothea Farris, former County Commissioner for Pitkin County and RFTA Board Chair, has requested an opportunity to make an additional presentation to the RFTA Board regarding the People's Resolution, which concerns the need for immigration reform.</p> <p>According to Ms. Farris, a small group of local citizens are working to gather support for a resolution that will be presented to Colorado's governor and to members of our Colorado delegation, to request consideration and action toward a resolution addressing human rights and will create a path forward on immigration issues affecting residents and families in Colorado.</p> <p>Although Ms. Farris initially wanted to meet with just the RFTA Chair and CEO, as well as other elected leaders in the region, George Newman felt that this topic should be presented to the entire Board. At the December 13, 2018 the Board elected to bring the issue back for formal action at the January 210, 2019 meeting.</p> <p>The People's Resolution is attached below.</p>
<b>Policy Implications:</b>	RFTA Board Job Products' policy 4.2 states, "The Board may take positions on transportation matters, including local, state, or federal issues that affect the organization's regional goals and the organization's ability to achieve its Ends." While the People's Resolution technically is not a transportation issue, RFTA does have approximately 20 immigrant employees who are affected by current immigration policies.
<b>Fiscal Implications:</b>	None anticipated.
<b>Attachments:</b>	Yes, please see People's Resolution attached below.

**CONCERNING NEEDED FEDERAL AND STATE ACTION TO CREATE A PATH FOR  
COLORADO RESIDENTS ARACELI VELASQUEZ, INGRID ENCALADA LATORRE, ROSA  
SABIDO AND SANDRA LOPEZ**

**WHEREAS** Immigration and Customs Enforcement is focusing its extensive resources on the State of Colorado with the second highest deportation rate in the country, with ICE detentions and arrests doubling in Colorado and Wyoming in FY17; and

**WHEREAS** Colorado families, businesses and local communities are experiencing crisis due to inaction at the federal level; and

**WHEREAS** the more than 71,000 US citizen children whose parents are undocumented Coloradans are powerless to apply for relief; and

**WHEREAS** the bi-partisan Colorado delegation has a responsibility to work towards solutions and to recognize the contributions of these four women to their communities; and

**WHEREAS** our current immigration policies barred a path to legal residency for four Colorado women who represent thousands of other residents of the State of Colorado; and

**WHEREAS** all four women have complied with all requested of them by our immigration system, short of deportation, and participated to the fullest extent in the life of Colorado; and

**WHEREAS** all four women are engaged in extraordinary sacrifice by claiming Sanctuary to keep their families together and remain in their communities; and

**WHEREAS** all four women have significant and widespread support across Colorado for their significant contributions to our community; and

**WHEREAS** Araceli Velasquez arrived to the US seeking asylum in 2010 and faces direct threat to her life if forced to return to El Salvador; she and her husband Jorge are raising three US citizen children, Jorge Jr (5), Christopher (3) and Kevin (14 months); her previous lawyers did not sufficiently prepare her asylum defense; ICE denied her stay application in 2017, and Current law does not allow her husband, who has Temporary Protected Status to apply for her or adjust his status and current law does not allow her to apply through her minor children; and

**WHEREAS** Ingrid Encalada Latorre has lived in the Colorado more than half her life, arriving at age 17 in 2001; she and her partner Eliseo are raising two US citizen children - Bryant (9) and Anibal (2); Ingrid is a well-known leader across the country and the state; and her only infraction has been to work to sustain herself and; even though she completed all restitution and rehabilitation required of her and has expressed deep remorse for the impacts of our laws on the person impacted, her deportation continued, and current law does not include a path for Ingrid to apply for status through her minor children nor through her citizen aunt; It is inhumane to further punish people beyond the penalties imposed by the criminal justice system and a 1996 law (IIRIRA) removed the power of discretion from immigration judges to consider evidence of actual personal character, closing a path to status for mothers like Ingrid; and IIRIRA is a failed and inhumane experiment, depriving fairness to so many like Ingrid; and

**WHEREAS** Sandra Lopez has lived in the United States continuously since 2001; Sandra is a well-known member of Roaring Fork Valley community in Colorado, living here with her husband and raising their three

US citizen children Areli (2) and Edwin (13), and her oldest son Alex (18), who is attending his first year at Mesa State University in Grand Junction studying mechanics; and Sandra's deportation began with a wrongful arrest when one of her young kids dialed 911 and hung up; all charges were immediately dropped; local police reported Sandra to ICE and ICE refused to grant her last stay of deportation, and current law does not allow Sandra to apply through her minor children and immigration proceedings continue against people even when charges are dropped or they are found innocent and there is no path to status for long term residents of Colorado; and

**WHEREAS** Rosa Sabido has lived the vast majority of the last 28 years in Colorado with her citizen step-father and mother; Rosa is well-known and a fixture in southwest Colorado between her catering business and as a pool secretary for the Catholic Church; Rosa is the main support for her aging citizen parents; Rosa complied with the terms of ICE's Order of Supervision between 2008 and 2017 and received Stays of Removal between 2011 and 2017. This year, without explanation, ICE denied her 7th application for a Stay, and Rosa has been the approved beneficiary of her mother's immigration petition since 2001, but current law has delayed her mother's application for her by 17 years; Rosa is now classified in the Family Based Preference Category 1, as the adult unmarried daughter of a US citizen. Based on the limited number of visas set by Congress for each immigrant category and the number of petitions ahead of her, it will still be many years before Rosa will be able to apply for lawful permanent residence based on her mother's petition for her.

**WE, THE UNDERSIGNED RESIDENTS OF COLORADO, ELECTED OFFICIALS, FAITH LEADERS AND BUSINESSES CALL ON THE COLORADO LEGISLATURE, THE GOVERNOR AND THE COLORADO DELEGATION TO RESPOND TO**

Araceli Velasquez who claimed Sanctuary five months ago at Park Hill United Methodist Church and Temple Micah to state keep her family together and show she belongs here; and

Ingrid Encalada Latorre who began publicly fighting her case in November of 2016 and is currently in Sanctuary at the Unitarian Universalist Church of Boulder to keep her family together, show she belongs here; and

Rosa Sabido who claimed Sanctuary on at Mancos United Methodist Church to remain with her aging parents and show she belongs here; and

Sandra Lopez who began publicly fighting her deportation years ago, claimed Sanctuary at the Two Rivers Unitarian Universalist Parsonage in Carbondale to keep her family together and state she belongs here.

**BY USING THE AUTHORITY OF THEIR OFFICE TO PROVIDE OFFICIAL MERCY AND SUPPORT TO ALL FOUR WOMEN, TO ENACT POLICY CHANGES AT THE STATE AND FEDERAL LEVEL ALLOWING ALL COLORADO RESIDENTS TO PARTICIPATE IN THE WELL BEING OF OUR STATE AND THE OPPORTUNITY TO APPLY FOR A PATH TO STATUS BY TAKING STEPS TO VALUE THE TAPESTRY OF OUR COMMUNITIES, THE UNITY OF OUR FAMILIES AND OUR HUMANITY AND TAKE STEPS SUCH AS THE BELOW TO CREATE A PATHWAY TO CITIZENSHIP FOR ALL UNDOCUMENTED PEOPLE:**

As a Colorado delegation work to:

- Create a path for all Temporary Protected Status/DACA holders to legal permanent residency and beyond,

- Maintain our commitment to human rights by protecting asylum seekers,
- Restore paths to legal permanent residency for parents of U.S. citizen children by repealing IIRIRA,
- Restore paths to citizenship by giving back to judges the discretion to consider personal character by repealing IIRIRA,
- Create a transparent and timely path, fulfilling our promise to families, by eliminating quotas that mean decades of waiting for millions of parents and their children.

As the Colorado legislature and Governor to:

- Uphold our constitution and require Immigration and Customs Enforcement to show a judicial warrant in Colorado before receiving information about or detaining people,
- Allow for equal access to the justice system, meant to serve all Colorado residents, by creating a bright line between law enforcement and ICE, including between Immigration and Customs Enforcement and probation,
- Safeguard Coloradans against IIRIRA's devastating double jeopardy and deportation impacts through public advocacy and mercy.

[www.Peoplesresolution.org](http://www.Peoplesresolution.org)  
(FYI: not a secured website)

**RFTA BOARD OF DIRECTORS MEETING**  
**"PRESENTATION/ACTION" AGENDA ITEM SUMMARY # 8. B.**

<b>Meeting Date:</b>	January 10, 2019
<b>Agenda Item:</b>	Covenant Enforcement Commission (CEC) 2018 Report
<b>Policy #:</b>	<b>1.1.B: The Rio Grande Corridor Open Space is Protected</b>
<b>Strategic Goal:</b>	To protect the railbanked status of the Rio Grande Corridor for future transportation uses. In the interim, the Rio Grande Trail will be managed for non-motorized uses and preservation of the scenic, open space and wildlife of the corridor
<b>Presented By:</b>	Angela M. Henderson, Assistant Director, Project Management & Facilities Operations
<b>Recommendation:</b>	FYI with Question & Answer Session following Presentation
<b>Core Issues:</b>	Measurement of RFTA Staff's performance related to GOCO's requirement to manage and maintain the nine conservation areas along the Rio Grande trail.
<b>Background Info:</b>	<ul style="list-style-type: none"> <li>• RFRHA with \$1.5 million in assistance from Great Outdoors Colorado (GOCO) and \$3 million in assistance from Colorado Department of Transportation (CDOT) purchased the Rio Grande Corridor, a 33.4 mile stretch of property running from Glenwood Springs to Woody Creek</li> <li>• As part of the Purchase agreement, RFTA and GOCO agreed to place a Covenant on approximately half of the corridor to preserve the "Conservation Values" on the property</li> <li>• One of the requirements of GOCO was the formation of the Covenant Enforcement Commission (CEC). The CEC monitors management by RFTA of the conservation areas called out in the Comprehensive plan.</li> <li>• RFTA hires an independent consultant to survey the entire length of the Corridor and report potential violations of the nine designated conservation areas</li> <li>• RFTA staff also develops a report on the state of the Railroad Corridor</li> <li>• The CEC committee meets annually to review both the independent consultant and staff reports to prepare recommendations for the RFTA BOD</li> <li>• The main items that the CEC requested that staff discuss with the RFTA Board are: <ul style="list-style-type: none"> <li>1. How to address the need for enforcement capabilities for the RFTA staff and</li> <li>2. Staffs plan for removal of a longstanding encroachment issue.</li> </ul> </li> </ul>
<b>Policy Implications:</b>	RFTA Board of Directors' End Statement 1.1.B. states, "The Rio Grande Corridor Open Space is Protected."
<b>Fiscal Implications:</b>	N/A
<b>Attachments:</b>	<p>Please see 2019 Letter to the RFTA BOD by Paul Taddune included in the January RFTA Board Portfolio.pdf attached to the e-mail transmitting the Board agenda packet, please find:</p> <ul style="list-style-type: none"> <li>• 2018 CEC Assessment - NPR</li> <li>• 2018 RFTA Staff Assessment</li> </ul>

**RFTA BOARD OF DIRECTORS MEETING**  
**"PRESENTATION/ACTION" AGENDA SUMMARY ITEM # 8. C.**

<b>Meeting Date:</b>	January 10, 2019
<b>Agenda Item</b>	RFTA 2019 Strategic Plan
<b>Policy #:</b>	<b>2.10 Board Awareness &amp; Support</b>
<b>Strategic Goal:</b>	Organizational Sustainability
<b>Staff Recommends:</b>	Staff recommends support of the 2019 RFTA Strategic Plan
<b>Presented By:</b>	Kurt Ravenschlag, Chief Operating Officer, RFTA
<b>Core Issues:</b>	Staff has updated the RFTA Strategic Plan to recognize 2018 Accomplishments and identify key initiatives for 2019 including Implementation activities related to RFTA Destination 2040.
<b>Background Info:</b>	RFTA's Strategic Plan has historically helped guide RFTA's work in accordance with its Principal Objectives. In 2019 RFTA continues to use the Strategic Plan to acknowledge accomplishments and guide RFTA's work year to year as you will see in the attached 2019 Strategic Plan. RFTA views 2019 as a year that provides more clarity for the organization's future and one that provides opportunity to review the organization's strategy as it moves into Implementing RFTA Destination 2040 and ensure we are aligned with the RFTA Board of Directors. As this year's Strategic Plan provides guidance for this year's work plan, it is staff's desire to work with the Board of Directors at this year's Annual Retreat to review the structure of the Strategic Plan and ensure it is providing the proper policy guidance to RFTA staff to meet the organizations strategic goals.
<b>Policy Implications:</b>	<p><b>POLICY TYPE: MANAGEMENT LIMITATIONS</b>  <b>POLICY 2.10 POLICY TITLE: FIVE-YEAR STRATEGIC PLAN</b></p> <p>With respect to Long-Range Strategic Planning, the CEO shall not:</p> <p class="list-item-l1">2.10.1 Fail to update the Five-Year Strategic Plan annually.</p> <p class="list-item-l1">2.10.2 Fail to align the subsequent year's Strategic Planning Initiatives with the annual budget process.</p> <p class="list-item-l1">2.10.2 Fail to solicit RFTA Board and staff input on the Five-Year Strategic Plan on an annual basis.</p> <p class="list-item-l1">2.10.3 Fail to monitor progress towards implementation of the current year's Strategic Initiatives and report to the RFTA Board of Directors on a quarterly basis regarding any significant variances from the plan.</p>
<b>Fiscal Implications:</b>	The 2019 work plan has been primarily addressed through the adopted 2019 Budget. Activities related to RFTA Destination 2040 that were not included in the 2019 Budget adoption will be added through Supplemental Appropriations in the first quarter of 2019.
<b>Attachments:</b>	Yes, please see the following document included in the January 2019 RFTA Board Meeting Portfolio.pdf attached to the e-mail transmitting the RFTA Board Agenda packet: RFTA 2019 Strategic Plan.

**RFTA BOARD OF DIRECTORS MEETING**  
**"BOARD GOVERNANCE PROCESS" AGENDA ITEM SUMMARY # 9. A.**

<b>Meeting Date:</b>	January 10, 2019
<b>Agenda Item:</b>	Resolution 2019-03: Election of RFTA Board Officers for 2019
<b>Presented By:</b>	Paul Taddune, General Counsel
<b>Staff Recommends:</b>	Elect a Chairperson and Vice-Chairperson; appoint staff members, Nicole Schoon as Secretary and Michael Yang as Treasurer and Budget Officer.
<b>Policy #:</b>	Bylaws – Article VII, Section 7.02
<b>Action Requested:</b>	Elect RFTA Board Officers and adopt Resolution 2019-03.
<b>Core Issues:</b>	<ul style="list-style-type: none"> <li>• RFTA's By-laws call for the election of Officers at the first regular meeting of the Board each year.</li> <li>• A Chair, Vice-Chair, Secretary and Treasurer/Budget Officer must be elected. The Board may appoint staff members to serve as Secretary and Treasurer/Budget Officer.</li> <li>• Section 7.04 of the By-laws, as amended in 2010 state: "Term. With the exception of the CEO, each Officer shall serve a one-year term commencing upon election or appointment by the Board. Each Officer shall serve until the end of his/her term or until his/her successor is elected or appointed, or he/she is lawfully removed pursuant to State law, these By-laws or the I.G.A. No member may serve as Chair for more than two (2) consecutive one-year term. No member may serve as Vice-Chair for more than two (2) consecutive one-year term. The Secretary and Treasurer may serve unlimited terms."</li> <li>• George Newman has served as RFTA Chairperson since February 2017, having been elected Chairperson in January 2017. According to the By-laws, George Newman is not eligible to serve another one (1) year term as Chairperson.</li> <li>• Jeanne McQueeney has served as RFTA Vice-Chair for one (1) year and, according to the By-laws, is eligible to serve another one-year term as Vice-Chair.</li> <li>• Staff recommends that Nicole Schoon be elected as Secretary and that Michael Yang be elected as Treasurer/Budget Officer.</li> </ul>
<b>Background Info:</b>	See Core Issues.
<b>Policy Implications:</b>	Election of Officers to the RFTA Board is governed by its By-laws. Article VII, Section 7.02 of the By-laws provides that the Board shall elect Officers at the first regular meeting of the Board each year. The Officers are; Chairperson, Vice-Chairperson, Secretary and Treasurer/Budget Officer. The Board may appoint staff members to serve as the Secretary and Treasurer/Budget Officer.
<b>Fiscal Implications:</b>	None.
<b>Attachments:</b>	Yes, please see Resolution 2019-03 on the following page.

Director \_\_\_\_\_ moved adoption of the following Resolution:

**BOARD OF DIRECTORS  
ROARING FORK TRANSPORTATION AUTHORITY  
RESOLUTION NO. 2019-03  
ELECTION OF RFTA BOARD OFFICERS FOR 2019**

WHEREAS, pursuant to Section 7.02 of the Bylaws of the Roaring Fork Transportation Authority ("RFTA"), the Board of Directors are required to elect Officers at the first annual meeting of the year.

Following a motion passed by the Board, the following persons were elected by consensus to serve as Officers of the Roaring Fork Transportation Authority Board of Directors for the year 2019:

\_\_\_\_\_, as Chairperson;

\_\_\_\_\_, as Vice-Chairperson;

\_\_\_\_\_, as Secretary; and

\_\_\_\_\_, as Treasurer and Budget Officer.

**NOW, THEREFORE, BE IT RESOLVED BY THE RFTA BOARD OF DIRECTORS THAT:**

The above-named persons shall serve as Officers of the Roaring Fork Transportation Authority until a successor is named.

**INTRODUCED, READ AND PASSED** by the Board of Directors of the Roaring Fork Transportation Authority at its regular meeting held January 10, 2019.

**ROARING FORK TRANSPORTATION AUTHORITY  
By and through its Board of Directors:**

By: \_\_\_\_\_  
George Newman, Chairperson

ATTEST: \_\_\_\_\_  
Nicole R. Schoon, Secretary to the RFTA Board of Directors

**RFTA BOARD OF DIRECTORS MEETING**  
**"INFORMATION/UPDATES" AGENDA SUMMARY ITEM # 10. A.**

**CEO REPORT**

**TO:** RFTA Board of Directors  
**FROM:** Dan Blankenship, CEO  
**DATE:** January 10, 2019

**RFTA Board Members and Staff to Attend Conference on Impact of Autonomous Vehicles on Public**

**Transport:** RFTA Board Members Markey Butler and Art Riddle, along with Jason White, Assistant Planner, will be attending the Conference on the Impact of Autonomous Vehicles on Public Transport, being held on January 23-24, 2019 at Sheraton, Palo Alto, California.

The conference is being organized by AV America, with the support of Global Mass Transit (GMT). Attendees will include representatives of prominent U.S. transit agencies, engineers, bus manufacturers, institutions of higher education, union officials, and vendors. It aims to bring together a variety of experts to assess the holistic impact of AVs on the public transportation sector and develop solutions for mutually beneficial relationships. It will address issues in policy, planning, funding, technology, procurement, market development, testing and deployment of AVs. A report will be provided at the February 14, 2018 RFTA Board meeting.

**Finance Department Update – Mike Yang, Chief Financial and Administrative Officer**

**2018 Actuals/Budget Comparison (November YTD)**

2018 Budget Year		November YTD			
General Fund		Actual	Budget	% Var.	Annual Budget
<b>Revenues</b>					
Sales and Use tax (1)	\$ 17,679,933	\$ 17,451,516	1.3%	\$ 22,511,000	
Grants	\$ 2,195,141	\$ 2,195,140	0.0%	\$ 6,524,625	
Fares (2)	\$ 4,695,108	\$ 4,564,869	2.9%	\$ 5,021,000	
Other govt contributions	\$ 2,267,347	\$ 2,264,582	0.1%	\$ 4,637,151	
Other income	\$ 630,788	\$ 576,412	9.4%	\$ 738,440	
<b>Total Revenues</b>	<b>\$ 27,468,317</b>	<b>\$ 27,052,519</b>	<b>1.5%</b>	<b>\$ 39,432,216</b>	
<b>Expenditures</b>					
Fuel (3)	\$ 960,185	\$ 1,243,345	-22.8%	\$ 1,433,758	
Transit	\$ 19,412,096	\$ 19,650,877	-1.2%	\$ 21,708,348	
Trails & Corridor Mgmt	\$ 390,957	\$ 393,517	-0.7%	\$ 540,120	
Capital	\$ 3,469,015	\$ 3,401,094	2.0%	\$ 14,162,016	
Debt service	\$ 924,552	\$ 924,552	0.0%	\$ 1,512,971	
<b>Total Expenditures</b>	<b>\$ 25,156,805</b>	<b>\$ 25,613,385</b>	<b>-1.8%</b>	<b>\$ 39,357,213</b>	
<b>Other Financing Sources/Uses</b>					
Other financing sources	\$ 28,885	\$ 28,885	0.0%	\$ 155,730	
Other financing uses	\$ (2,340,835)	\$ (2,340,835)	0.0%	\$ (2,757,871)	
<b>Total Other Financing Sources/Uses</b>	<b>\$ (2,311,950)</b>	<b>\$ (2,311,950)</b>	<b>0.0%</b>	<b>\$ (2,602,141)</b>	
<b>Change in Fund Balance (4)</b>	<b>\$ (437)</b>	<b>\$ (872,815)</b>	<b>99.9%</b>	<b>\$ (2,527,138)</b>	

(1) Timing issue, as Sales tax revenue is received 2 months in arrears (i.e. September sales tax is received and recorded in November).

(2) Through November, fare revenue is up 6% and ridership is up at 7% compared to the prior year. Over the course of the year, the timing of bulk pass orders by outlets and businesses can affect the % change. The chart below provides a YTD November 2017/2018 comparison of actual fare revenues and ridership on RFTA regional services:

Fare Revenue:	YTD 11/2017	YTD 11/2018	Increase/(Decrease)	% Change
Regional Fares	\$ 3,741,562	\$ 3,929,424	\$ 187,862	5%
Maroon Bells	\$ 689,860	\$ 753,761	\$ 63,901	9%
<b>Total Fare Revenue</b>	<b>\$ 4,431,422</b>	<b>\$ 4,683,185</b>	<b>\$ 251,763</b>	<b>6%</b>
Ridership on RFTA Regional Services*:	YTD 11/2017	YTD 11/2018	Increase/(Decrease)	% Change
Highway 82 (Local & Express)	877,009	919,297	42,288	5%
BRT	813,429	869,700	56,271	7%
Carbondale Shuttle	127,502	140,977	13,475	11%
SM-DV	57,176	57,074	(102)	0%
SM-INT	178,441	210,804	32,363	18%
Grand Hogback	98,958	100,998	2,040	2%
Maroon Bells	215,562	243,165	27,603	13%
<b>Total Ridership on RFTA Fare Services</b>	<b>2,368,077</b>	<b>2,542,015</b>	<b>173,938</b>	<b>7%</b>
Avg. Fare/Ride	\$ 1.74	\$ 1.71	\$ (0.03)	-2%
Avg. Fare/Ride MB	\$ 3.20	\$ 3.10	\$ (0.10)	-3%

\* Excludes Aspen-Snowmass Regional service which is fare-free due to EOTC contributions.

(3) The significant savings is primarily attributable to the Alternative Fuel Excise Tax Credit (CNG) from 2017 of approximately \$228,372 which was received and recorded in June 2018 (the Bipartisan Budget Act of 2018 was passed on February 9, 2018 which retroactively reinstated fuel tax credits through the end of 2017).

(4) Over the course of the year, there are times when RFTA operates in a deficit; however, at this time we are projecting that we will end the year within budget.

(5) Please note that ridership for the month of November 2018 and Year-to-date, in comparison with November 2017, is still being reviewed, and ridership numbers included in the chart above may be revised, which could affect the cumulative total in December.

RFTA System-Wide Transit Service Mileage and Hours Report								
Transit Service	Mileage November 2018 YTD				Hours November 2018 YTD			
	Actual	Budget	Variance	% Var.	Actual	Budget	Variance	% Var.
RF Valley Commuter	3,477,168	3,505,450	(28,282)	-0.8%	157,612	159,028	(1,415)	-0.9%
City of Aspen	515,490	517,355	(1,865)	-0.4%	58,145	57,033	1,111	1.9%
Aspen Skiing Company	206,548	229,909	(23,361)	-10.2%	15,500	15,347	154	1.0%
Ride Glenwood Springs	109,596	112,647	(3,051)	-2.7%	8,983	9,359	(376)	-4.0%
Grand Hogback	193,051	197,512	(4,461)	-2.3%	7,599	7,669	(70)	-0.9%
Specials/Charters	11,541	5,838	5,703	97.7%	987	723	263	36.4%
Senior Van	18,415	15,636	2,779	17.8%	1,649	1,642	7	0.4%
MAA Burlingame	23,712	23,313	399	1.7%	1,690	1,681	10	0.6%
Maroon Bells	86,354	79,947	6,407	8.0%	6,892	6,433	459	7.1%
<b>Total</b>	<b>4,641,875</b>	<b>4,687,607</b>	<b>(45,732)</b>	<b>-1.0%</b>	<b>259,057</b>	<b>258,914</b>	<b>142</b>	<b>0.1%</b>

### Planning Department Update – David Johnson, Director of Planning

**Monthly Planning Department Update:** Yes, please see “1-10-2019 Planning Department Update.pdf” included in the “January 2019 RFTA Board Meeting Portfolio.pdf,” attached to the e-mail transmitting the RFTA Board meeting agenda.

**Facilities, Rail Corridor & Trail Update  
RFTA Employee Housing**

- The Main Street apartment complex in Carbondale, a 5 unit complex with 7 beds, is currently at **100%** occupancy.
- The Parker House apartment complex in Carbondale, a 14 unit complex with 24 beds unit, is currently at **79%** occupancy.
- RFTA's allotment of long-term housing at Burlingame in Aspen, consisting of four one-bedroom units, is currently at **100%** occupancy.
- RFTA Permanent employee housing is currently at **86%**.
- As of September 1<sup>st</sup>, RFTA has access to sixteen, 2 bedroom seasonal units at the Burlingame Housing Facility to accommodate the winter seasonal hiring. RFTA Seasonal housing is at 97% occupancy

**RFTA Railroad Corridor**

**Right-of-Way Land Management Project:** Along with its legal and engineering consultants, RFTA staff is and will be working on the following tasks in 2019:

- Staff has begun to utilize a new review process for projects proposing to make use of the Railroad Corridor. This process will allow staff to have railroad and legal experts review, assess and report on proposed development impacts along the Railroad Corridor along with making recommendations regarding potential mitigation for the impacts that RFTA can provide to permitting jurisdictions.
- **Recreational Trails Plan (RTP)** – The Planning Department and Facilities departments are working collaboratively with regional stakeholders to update the 2005 Recreational Trails Plan (RTP), or the RFTA Rio Grande Trail Plan. Following unanimous RFTA Board adoption of the Access Control Plan (ACP) in early 2018, the RTP is the second component plan of the larger Corridor Comprehensive Plan that guides management of the entire Rio Grande Railroad Corridor from Glenwood Springs to Aspen. Planning anticipates it will provide an update on this process at the February 14, 2019 RFTA Board meeting.
- **Covenant Enforcement Commission (CEC)** The annual CEC meeting was held on November 15<sup>th</sup>. As background, the CEC was established as a result of an agreement between RFTA's predecessor, the Roaring Fork Railroad Holding Authority ("RFRHA"), and the Board of Trustees of Great Outdoors Colorado ("GOCO"). GOCO provided funds for the purchase of the Corridor in 1997. Originally RFRHA was required to place a conservation easement on the entire Corridor. Based on concerns about securing federal funding for future RFRHA transportation projects, the Conservation Easement was removed from the entire 34 miles of the Corridor and replaced with Conservation Covenants, in ten discrete areas. The obligations of the Conservation Covenants now belong to RFTA. GOCO allowed modification of its original grant agreement in return for RFRHA making the covenants and setting up the CEC. The CEC is made up members from the original members of RFRHA, Pitkin County Open Space and Trails (POST) and two at-large community members that reside in Pitkin County and Eagle County. In practice, a consultant with familiarity with the Corridor and the Covenants performs an inspection of the Conservation areas and presents a report to the CEC. Based on the annual CEC meeting, the report is reviewed by members of The CEC, and a letter is sent on the CEC's behalf to GOCO, along with a copy of the report. The 2018 Conservation Area Report was prepared by Newland Project Resources, Inc. - Tom Newland. The staff report was put together by Brett Meredith, RFTA's

Trails Manager. Both reports have been finalized and a presentation to the RFTA Board will be made at the January 2019 board meeting.

- **Federal Grant Right of Way (fgrow) project** – Staff continues to identify and approach adjacent property owners located in the fgrow areas in an attempt to negotiate the exchange of Bargain and Sale deeds. (Ongoing)



### Rio Grande Trail Update

- Staff continues working to beautify the corridor through Carbondale, called the Rio Grande ArtWay.
  - The Masterplan is on RFTA's website. <http://www.rfta.com/trail-documentation/>
    - ❖ Please feel free to reach out to Brett Meredith, [bmeredith@rfta.com](mailto:bmeredith@rfta.com) if you have any questions or comments regarding this community, place-making project.
    - ❖ Projects include irrigation, picnic areas with shelters, art installations, native landscapes, DeRail Park which is a nod to the rail history, a Latino Folk Art Garden, a Youth Art Park, and adding historical interpretive signs.
    - ❖ The ArtWay entry "Arch" is designed and the finishing touches are being sorted out. Architects and structural engineers have been involved throughout the design process. The idea is to construct a steel arch/structure and add artsy accessories onto the structure that fit the community.
    - ❖ The Latino Folk Art Garden at 8<sup>th</sup> St in Carbondale has been constructed!
    - ❖ A soft surface trail and picnic area infrastructure has been installed.
    - ❖ Trees, shrubs, and perennial flowers have been planted with the help of volunteers
    - ❖ The irrigation system is complete as well
    - ❖ A mosaic table and colorful pots were completed and on-site
    - ❖ A shade sail has also been installed
  - The public has been supportive and interested groups and businesses are signing up for participation
- Staff has been busy preparing for 2019 projects; which includes tree trimming/removal, asphalt repair, goats, revegetation, noxious weed control, ArtWay projects, hiring a seasonal staff person, and bridge repair.
- We are hoping to repair the Sopris Creek Bridge and the Roaring Fork Bridge in 2019
  - Bridge inspections are complete and we have a design/repair recommendations. We are in the process of hiring a contractor to complete the repairs.
- Staff is working on the Recreational Trails Plan update, as a part of the much larger Comprehensive Plan for the corridor.
  - Staff hired DHM to help with public outreach efforts.
  - 3 or 4 "open house" style were held to gather interest and feedback. We attended farmers markets to engage the community.
  - An online survey was open until October 31, 2018 to gather comments. We received almost 500 surveys!
  - Staff is collaborating with stakeholders, valley wide, to get their feedback and support. A draft RTP will be out for review shortly.
- Staff conducted the annual Covenant Enforcement Committee Trail Tour in early October with consultant Tom Newland.
  - We held the annual CEC Meeting this fall to report our findings to the group, but unfortunately only 2 representatives showed up. Thank you to Aspen and Snowmass for participating.
- Staff closed the gates for the winter at Rock Bottom Ranch and Catherine Bridge TH.

- Staff has been plowing the trail from Carbondale down to Glenwood Springs to keep the trail clear of snow and ice.
- Winter is cooperating and Staff has groomed the XC ski trail from Snowmass Dr (Carbondale) up to the Catherine Bridge TH. See photo below.



**Photo – Recently groomed for XC skiing!**