



ACCEPTING APPLICATIONS FOR FOLLOWING POSITION:

## Bus Operator

**OVERVIEW OF JOB DUTIES:** *(Detailed job description available in RFTA Human Resources)*

Performs all duties related to a transit vehicle.

**ESSENTIAL DUTIES:**

1. Conducts self in an appropriate manner as a representative of RFTA, working effectively in a diverse work environment, using prudent judgment at all times, performing duties in a safe manner, and assuring professional quality of services to all external and internal customers.
2. Operates transit bus in revenue and non-revenue service while in strict compliance with RFTA policies, directives, and procedures and all Federal and Colorado traffic laws and regulations. This includes using proper defensive driving techniques.
3. Maintains working knowledge of streets, current bus routes and stops within RFTA's service area as well as RFTA's current fare structure and bus pass programs.
4. Maintains current knowledge of and adherence to all RFTA operating policies, directives, and procedures.
5. Maintains current knowledge of and is in strict compliance with Federal and Colorado traffic laws and regulations as well as Department of Transportation (DOT) rules and regulations.
6. Performs RFTA pre-trip inspection of transit bus for mechanical problems prior to beginning scheduled run. This includes conducting an external/internal visual inspection of the transit bus and pre-testing all necessary equipment, operating/safety devices, and transit bus controls for use while in service. Also conducts an internal visual inspection at the end of revenue service to collect and turn-in lost items.

**JOB REQUIREMENTS:**

Education: High school diploma preferred, but not required. Must speak, read and write English. Any combination of education and experience which would provide the applicant with the desired skills, knowledge and ability to perform the job.

Licenses, Examinations, and Certifications: Must possess and maintain a Class B Colorado State Commercial Driver's License with a P2 endorsement. Must be able to pass a Department of Transportation (DOT) physical examination by obtaining a DOT Medical Examiner's Certificate for a minimum of a 2-year qualifying period and then maintain current DOT Medical Examiner's Certification thereafter. Must pass Fitness for Duty Test.

Experience: Must be at least nineteen (19) years of age, with preference for twenty-one (21) years of age. Must have five (5) years of licensed driving experience. Any combination of experience which would provide the applicant with the desired skills, knowledge and ability to perform the job is required. Some experience operating large vehicles is preferred but not required. No more than two (2) minor violations within the past three (3) years. No major violations within the past five (5) years.

**JOB CLASSIFICATION, JOB LOCATION & WORK SCHEDULE:**

This is a seasonal position. Incumbents must be able to complete any shift assigned to them, day, night, weekends, starting from Rifle, Glenwood, and/or Aspen.

**SALARY:** \$19.07/hour, OT opportunities possible, housing opportunities and other benefits.

**TO APPLY:** Complete a **RFTA EMPLOYMENT APPLICATION** at <https://www.rfta.com>. Submit your application through one of the following: (1) completing an online application (<https://www.rfta.com/employment/apply-for-a-rfta-job>); (2) by electronic mail to: [careers@rfta.com](mailto:careers@rfta.com); (3) by mail to: RFTA HR – ATTN: Lawrence Bond, 51 Service Center Rd, Aspen, CO 81611; or (4) by faxing to Lawrence's attention at (970) 925-6801. If you have questions, please contact Lawrence at (970) 384-4854.

EEO/AAP/Drug Free Employer

**We will accept applications until the positions are filled.**