

**ROARING FORK TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA**

TIME: 8:30 a.m. – 11:00 a.m., Thursday, March 11, 2010

USUAL LOCATION: *Town Hall, 511 Colorado, Carbondale, CO*

	Agenda Item	Policy	Purpose	Est. Time
1.	Roll Call:		Determine Quorum	8:30 a.m.
2.	Approval of Minutes: February 11, 2010, page 3		Approve	8:31 a.m.
3.	Public Comment: Regarding items not on the Agenda (up to one hour will be allotted if necessary, however, comments limited to three minutes per person)		Public Input	8:32 a.m.
4.	Items Added to Agenda – Board Member Comments:	4.3.3.C	Agenda Additions	8:35 a.m.
5.	Consent Agenda:			8:40 a.m.
	A. Carbondale 2 nd Street Lot Line Adjustment – Tari Williams, General Counsel, page 6		Approve	
6.	Presentations:			
	A. BRT Project Update – Mike Hermes, BRT Project Manager, page 8	4.2.5	Update	8:50 a.m.
	A. Corridor Access Control Plan Update– Dan Blankenship, CEO, Mike Hermes, Director of Facilities & Trails, and Tari Williams, GC, page 10	4.2.4	Update	9:15 a.m.
7.	Board/General Counsel Relationship:			
	A. General Counsel Update – Tari Williams, General Counsel, page 11	3.5	Discussion/ Direction	9:40 a.m.
8.	Issues to be Considered at Next Meeting:		Meeting Planning	9:50 a.m.
	A. Policy Governance Follow-up			
	B. BRT Project Implementation Update			
	C. Corridor Access Control Plan Follow-up			
	D. Board Strategic Retreat Planning			
	E. Other: To Be Determined at March 11 th Meeting			
9.	Next Meeting: 8:30 a.m., April 8, 2010 at Carbondale Town Hall		Meeting Planning	9:55 a.m.
10.	Information/Updates:			
	A. CEO Report – Dan Blankenship, CEO – page 14	2.8.6	FYI	10:00 a.m.
11.	Meeting Critique	4.3.8	Feedback	10:05 a.m.
12.	A. Executive Session: C.R.S. 24-6-402(4)(e)		Executive Session	10:10 a.m.
13.	Adjournment:		Adjourn	11:00 a.m.

**ROARING FORK TRANSPORTATION AUTHORITY
BOARD MEETING MINUTES
February 11, 2010**

Board Members Present:

Chair Bruce Christensen, City of Glenwood Springs; Michael Owsley, Pitkin County; John Wilkinson, Town of Snowmass Village; Jacque Whitsitt, Town of Basalt; Frank Breslin, Town of New Castle; Ed Cortez, Town of Carbondale; Sara Fisher, Eagle County; Dwayne Romero, City of Aspen.

Non-Voting Alternates Present:

George Newman, Pitkin County; Dave Sturgis, City of Glenwood Springs; John Hoffman, Town of Carbondale

Staff Present:

Dan Blankenship, CEO; Edna Adeh, Secretary to the Board; Tari Williams, General Counsel; John Tangen, Finance Department; Mike Hermes, Dina Farnell, and Amy Skinner, Facilities Department; Kent Blackmer, John Hocker, Operations Department; Sylvia Cranmer, Communications Department; David Johnson, Planning Department.

Visitors Present:

Scott Condon, Reporter; John Krueger, City of Aspen; Sabrina Harris, and Mike McDill, City of Glenwood Springs;

1. **Roll Call:** Bruce Christensen declared a quorum and the meeting began at 8:35 a.m.
2. **Approval of Minutes:** Ed Cortez moved to accept the minutes of the January 14, 2010 Board Meeting and Jacque Whitsitt seconded the motion, which passed unanimously.
3. **Public Comment:** None
4. **Items Added to Agenda – Member Comments:** Ed Cortez raised concerns about RFTA driver's adherence to traffic laws. John Wilkinson reported that sales tax revenues in the Town of Snowmass Village may have evened out and he is hoping other jurisdictions experience the same.
5. **Consent Agenda:**

Jacque Whitsitt moved to adopt the Consent Agenda items and John Wilkinson seconded the motion. With all the Board Members in favor, the motion passed unanimously.

Accordingly, the following resolutions were adopted and actions were approved by the Board:

- A. Resolution 2010-03: Designating a location for posting public notices and its meetings
- B. Resolution 2010-04: amending the RFTA Bylaws
- C. Amendments to Drug & Alcohol Policy

In response to Board questions, Kent Blackmer, Co- Director of Operations, confirmed that “safety sensitive employees” covered by RFTA’s Drug and Alcohol Policy include all drivers, maintenance workers, and their supervisors.

6. Public Hearing:

A. Board/General Counsel Relationship:

Upon further discussion and review of additional information provided in the Board’s Meeting Agenda Packet, **Jacque Whitsitt moved to authorize the CEO to advertize the position for counsel to RFTA to report to the Board of Directors. Michael Owsley seconded the motion.** The Board Members agreed that the General Counsel’s job description should be discussed by all stakeholders and that it ultimately should be with the purview of new counsel to determine the procedures, scope and structure applicable to the role, including RFTA’s relationship with outside counsel.

Sara Fisher added that Eagle County has created a decision matrix that outlines who needs to be involved in various decisions and that this matrix seems to be working well. She will have Keith Montage send a copy of it to RFTA.

With all Board Members in favor, the motion passed unanimously.

7. Decisions:

A. State Highway 82 Corridor Optimization Plan

Mike McDill, City Engineer from the City of Glenwood Springs, provided an overview of the City’s work with CDOT to identify and address future traffic challenges in its Corridor Optimization Plan and reviewed the City’s request for a letter of support of the City’s efforts from RFTA to be provided to CDOT Region 3 and the State Transportation Commission.

John Wilkinson moved to approve letter as written (included in the packet); Jacque Whitsitt seconded the motion, which passed unanimously.

B. RFTA Membership Expansion Policy

Dan Blankenship reviewed a proposed Membership Expansion Policy as has previously been requested by the Board. Following discussion, **Jacque Whitsitt moved to direct Staff that until further resolution of the Board, RFTA will not devote resources to the recruitment or solicitation of new members. In addition, any future prospective member will be evaluated and accepted only upon the terms specifically identified by the RFTA Board of Directors in its sole discretion. Upon second by Dwayne Romero and unanimous vote, the motion passed.**

To accommodate various schedules, the Board agreed to address the remainder of the agenda items out of order:

14. Executive Session: C.R.S. 24-6-402(4)(e)

Jacque Whitsitt made a motion to adjourn into Executive Session for the purpose of determining negotiating strategies and positions and instruction negotiators on matters relating to RFTA’s real property interests in Glenwood Springs in accordance with C.R.S. 24-6-202(4)(e). Ed Cortez seconded the motion and the Board voted unanimously to adjourn to Executive Session. In addition to the Board

Members and Secretary to the Board Edna Adeh, the following individuals were present during executive session: Dan Blankenship, CEO, Tari Williams, General Counsel, and Mike Hermes, Facilities Director.

Jacque Whitsitt moved to adjourn the Executive Session, which was seconded by Dwayne Romero, and passed by unanimous vote. No formal Board action was taken in executive session.

8. Board Governance Process:

A. Governance Policies Revisions:

Reports were received from the Ends and the Management Limitations sub-committees formed to address revisions to RFTA's Policy Governance Manual. Both sub-committees asked for Staff's input to the revisions to be presented to the Board. It will be ultimately the Board's decision to adopt revisions after reviewing them. Dan Blankenship related that John Tangen recommended that the ultimate goal should be to strive for excellence rather than just compliance.

Jacque Whitsitt requested for Governance Policies Revisions to be placed on the Board Retreat Agenda for more discussion.

B. Strategic Retreat Planning:

Dan Blankenship asked the Board for a potential date and topics to be discussed in the retreat. The following topics were placed on the agenda.

1. Governance Policies Revisions
2. RFTA Membership Expansion Policy
3. BRT Implementation
4. Future Board Envisioning
5. Discussion on staffing needs and organizational capacity issues
6. Policies governing the trail and corridor as it relates to licenses of crossings and elimination of encroachments
7. Strategic points for RFTA to follow in the future

Board unanimously agreed to have the retreat on the May 13th scheduled Board Meeting. Location will be established and defined before the next Board Meeting in March. Board Members commented on having a different facilitator for the Retreat. A Board's Sub-committee along with Dan Blankenship and a staff member from Procurement Department will procure a new facilitator.

9. Presentations:

A. BRT Project Update – Mike Hermes and Dan Blankenship

Mike Hermes, RFTA's BRT Project Manager, reported on the public meeting schedule and requested Board Member attendance at the upcoming meetings to support and encourage public involvement. He further reviewed the written materials included in the Board Packet regarding BRT developments and planning and confirmed that President Obama's proposed budget includes \$24 million dollars for RFTA. RFTA has to submit a Project Construction Plan Agreement (PCGA) by August 31, 2010 to the FTA with a detailed business plan or project management plan for implementation.

Dan Blankenship explained that RFTA must also have a Safety/Security Plan, a Property Acquisition Plan, and a Bus Fleet Maintenance Plan, among other information, to include as part of the project management plan.

Further, the related FTA Procurement System Review is currently scheduled for last week of April (April 26th-30th). That Review will inform the FTA about RFTA's procurement and contract management practices and help the FTA identify any revised or additional practices that it will require in order to RFTA's ability to operate and maintain the services that will be part of the BRT project. Mr. Blankenship indicated that staff was working hard to be prepared for the review.

Mike Hermes reported on his last week's quarterly meeting with FTA in Denver, and added that FTA was satisfied with RFTA's progress through their positive feedback.

Dan Blankenship asked for a delegation of Board Members to travel with him and John Tangen, Director of Finance, to Washington, DC to meet with the Colorado's Senators and Representatives or their staffs and seek support for RFTA's BRT project. Ed Cortez and possibly Bruce Christensen were interested in joining Dan Blankenship and John Tangen in that expedition. It is hoped that an upper-valley Board Member can accompany the group as well. The trip is set for March 15-16.

George Newman mentioned that Congress will be in recess by the end of March and that the members of the Congress will be back in the state. RFTA can possibly extend an invitation to them for a meeting in the Roaring Fork Valley.

Bruce Christensen along with Dave Sturges left the meeting at 11:45.

10. Issues to be Considered at Next Meeting:

None were suggested.

11. Next Meeting: The next regularly scheduled meeting of the RFTA Board of Directors is scheduled for Thursday, March 11, 2010, from 8:30 a.m. to 12:30 p.m., at the Carbondale Town Hall.

12. Information/Updates:

A. CEO Report – Dan Blankenship; None

13. Meeting Critique: This is an opportunity for Board members to provide feedback to each other and to staff regarding ways to improve the meeting content and format. WE did a great job to look at things with depth.

15. Adjourn:

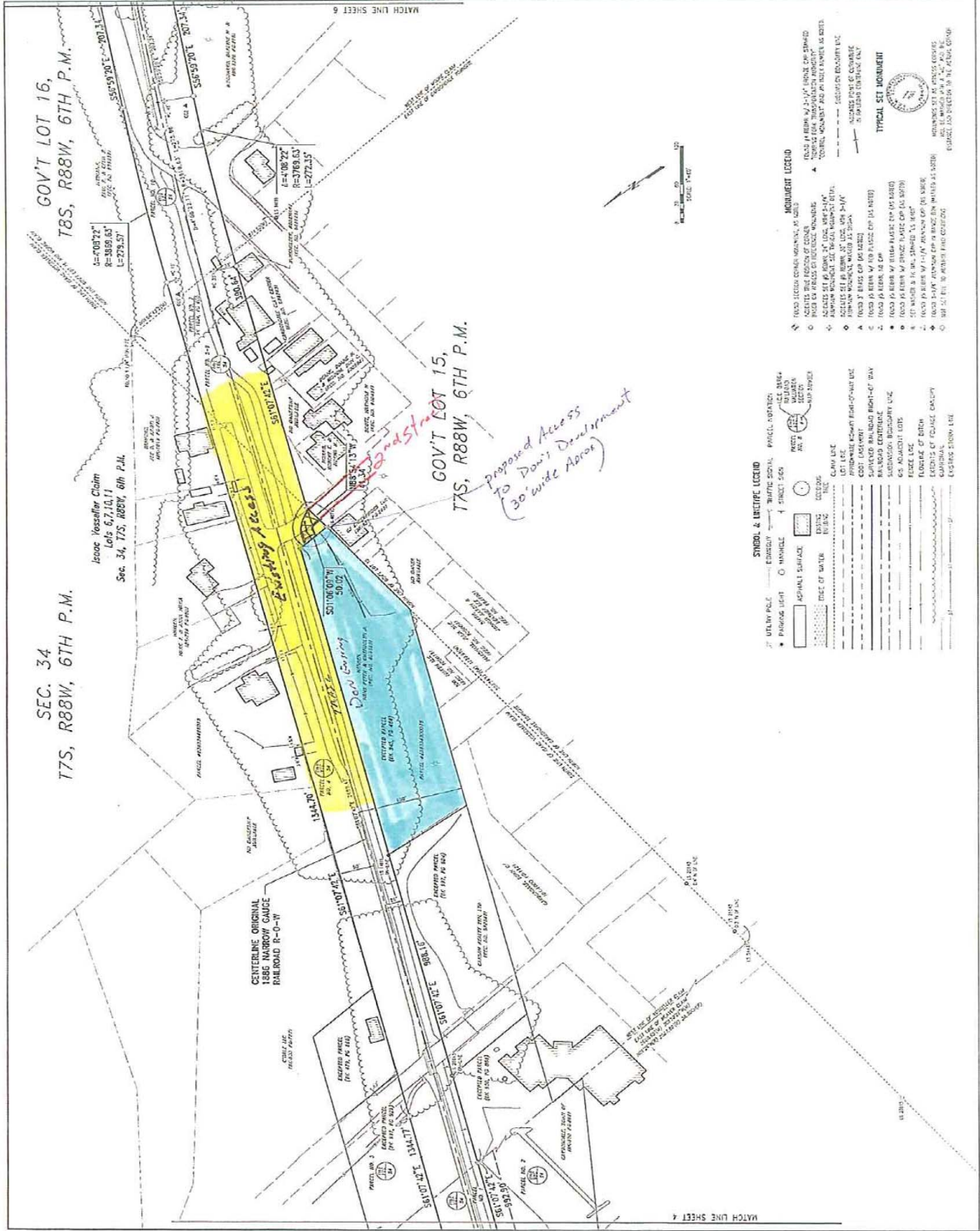
Ed Cortez moved to adjourn the Board Meeting, which was seconded by Sara Fisher and passed unanimously. The meeting adjourned at 11:50 a.m.

Respectfully Submitted:

Edna Adeh
Secretary to the Board

**RFTA BOARD OF DIRECTORS MEETING
 “CONSENT” AGENDA SUMMARY ITEM # 5. A.**

Meeting Date:	March 11, 2010
Agenda Item:	Second Street in Carbondale
POLICY #	1.1.C: The Rio Grande Corridor is Preserved for Transit Use 2.3.7: The CEO shall not acquire, encumber or dispose of real property.
Action Requested:	Board authorization for Staff to finalize transfer of title to the Town of Carbondale and for Dan Blankenship to sign the Quit Claim Deed
Presented By:	Michael Hermes, RFTA
Core Issues:	Finalize action authorized by the Board in 2008
Background Info:	<p>At the August and September 2008 meetings, the Board received information about a small triangle of land that is owned by RFTA and heard requests by a private property developer and the Town of Carbondale for use of the land. Without such use, both the developer’s and the Town’s ability to efficiently utilize their own properties is minimized.</p> <p>Following a substantive review of the issues and the impacts on RFTA, the Board voted to direct Staff to meet with the Town of Carbondale to review and formulate a plan to transfer the land to the Town. This direction was given after confirmation of the following:</p> <ol style="list-style-type: none"> 1. Transferring title to this piece of land to the Town of Carbondale will not negatively impact RFTA or future rail service. 2. This transfer does not contradict RFTA’s Comprehensive Plan 3. This transfer does not create a precedent by which RFTA would be obligated to transfer additional parcels to any property owner in the future because it is limited to the following: this transfer is to a public, not private entity, is of an unusual and unique triangle of land that does not cross the rail corridor, and the transferee is a member of RFTA 4. Ownership of the land will provide the Town with the opportunity to efficiently manage its property.
Policy Implications:	1.1.C: The Rio Grande Corridor is Preserved for Transit Use 2.3.7: The CEO shall not acquire, encumber or dispose of real property
External Relations Implications:	N/A
Fiscal Implications:	Other than Staff time, the Town of Carbondale has agreed to pay all reasonable expenses associated with this transaction, which are anticipated to be minimal.
Options:	Authorize Staff to finalize this transfer and authorize the CEO to sign the Quit Claim Deed or decline to so authorize and provide additional direction as the Board deems appropriate.
Staff Recommends:	Authorize Staff to finalize this transfer and authorize the CEO to sign the Quit Claim Deed
Backup Memo?	Yes: Vicinity Map.



RFTA BOARD OF DIRECTORS MEETING
“PRESENTATIONS” AGENDA SUMMARY ITEM # 6. A.

Meeting Date:	March 11, 2010
Agenda Item:	BRT Project Implementation Update
Policy #:	1.2.A.B.ii.b. Implementation of Bus Rapid Transit (BRT) by 2017
Action Requested:	FYI: BRT Project Implementation Update
Presented By:	Mike Hermes, BRT Project Manager
Core Issues:	<p style="text-align: center;">BRT Project Implementation Update</p> <p>Project Schedule: February 15th was the first key date for deliverables from HNTB for the project. The draft service definition plan, the 20% station design plans, preliminary road way design and the draft project definition were all due to RFTA. All of these products were delivered on time within budget and the quality of the products was very good. The project milestones for March are:</p> <ul style="list-style-type: none"> ▪ Release of the final design RFP – March 20th ▪ Submission of the draft EA for the FTA to review – March 19th ▪ The first draft of the conceptual cost estimate for the project –March 15th. ▪ Completion of the preliminary branding concepts <p>As of this report we seem to be on track to meet these project milestones.</p> <p>Project Budget and 2010 Work Plan: The work plan, project budget and task order for 2010 have all been completed and we are well underway for 2010. I do not have any variances to report at this time.</p> <p>Public Outreach: RFTA, HNTB and the Blue Green staff were very busy organizing for a series of public meetings held the week of February 15 to gather public input on the conceptual station designs and the general BRT service plan. In order to encourage public attendance and secure their comments and suggestions regarding the BRT project, staff saturated the media market with information on the dates, locations and times of the scheduled public meetings. Additionally RFTA provided a Spanish translator at all of the evening meetings.</p> <p>Our blended team created a very professional presentation to help educate and inform the public. We have completed this series of meetings and once we have time to analyze the input we have received from the public we will be able to reevaluate or public outreach process and create an updated plan for the next phases of the project.</p> <p>NEPA: The environmental process for the project continues to advance at an acceptable pace. The completion of this process is critical to the project schedule and many other project activities cannot start in earnest until we have received a finding of no significant impact (FONSI) from the FTA. To date we anticipate no significant issues that could negatively impact our schedule and anticipate being ready to submit our EA to the FTA in March.</p> <p>Information Technology: Phil Schultz and John Dobies from HNTB have been working on identifying the various ITS components required as part of the new BRT system. In</p>

	<p>late February they began advertising an ITS Request For Information, (RFI) to invite various companies that provide Transit ITS components to present their wares to staff. This will allow us to become more familiar with the range of products available and their capabilities. This will guide us in writing the RFP for the ITS components we will be purchasing for the project.</p> <p>Property Acquisition: Since the February Board meeting RFTA staff has learned that, as a Regional Transportation Authority, RFTA possesses the power of eminent domain. It is believed that when it was formed on November 2000, using the Rural Transportation Authority enabling legislation, RFTA lacked this power. However, Tari Williams, General Counsel, recently reviewed State statues and discovered that subsequent amendments (one of which changed Rural Transportation Authorities to Regional Transportation Authorities) and other legislation granted RFTA this power. For confirmation, she recommended that staff retain the firm of Kutak Rock to provide a formal opinion on this matter. Kutak-Rock was retained and subsequently opined that RFTA has the power of eminent domain. To be clear, RFTA has no current plan to use this power. However, when it enters into negotiations to purchase land, RFTA must inform property owners it possesses this power from the outset if, barring a successful outcome of negotiations, eminent domain could be used. While its use is sometimes controversial, eminent domain is intended to ensure that both the private property owners and the public are treated equitably when real estate is acquired for public purposes. Additionally, having this power can significantly reduce the risk and delays associated with the acquisition of property needed for the project.</p>
Background:	See Core Issues (above)
Policy Implications:	Board End Statement 1.2.B.ii.b states, "Implementation of Bus Rapid Transit (BRT) by 2017." Currently, RFTA is on track to implement BRT by fall 2012 (early opening) or fall 2013 (late opening).
Fiscal Implications:	The 2010 budget assumes approximately \$13.839 million in expenditures for Project Management, Program Support, planning, design/engineering, and right of way acquisition. With approximately \$25 million in FTA Very Small Starts funding and RFTA's \$25 million in bond proceeds, RFTA envisions a BRT project cost of approximately \$45 - \$50 million.
Options:	Discuss the update and provide staff with any additional direction needed.
Recommend:	Discuss the update and provide staff with any additional direction needed.
Backup Info?	Yes, please see VelociRFTA Community Workshops Summary which is attached to the e-mail transmitting the Board Agenda packet.

RFTA BOARD OF DIRECTORS MEETING
“PRESENTATIONS” AGENDA SUMMARY ITEM # 6. B.

Meeting Date:	March 11, 2010
Agenda Item:	Access Control Plan
Policy #:	1.1.C: The Rio Grande Corridor is Preserved for Transit Use
Action Requested:	Board understanding of RFTA’s Comprehensive Plan; Board understanding and recognition of the terms of RFTA’s Access Control Plan.
Presented By:	Mike Hermes, Director of Facilities & Trails & Dan Blankenship, CEO
Core Issues:	<p>In 1997, after a significant period of negotiation, the Roaring Fork Railroad Holding Authority, RFTA’s predecessor in interest, purchased the railroad corridor between Woody Creek and Glenwood Springs and the Common Carrier Obligations from the Southern Pacific Transportation Company (now known as the Union Pacific or the “U.P.”).</p> <p>As part of this purchase, RFRHA agreed to prepare a Comprehensive Plan for the management of the railroad corridor and, by its own terms, the Comprehensive Plan is to be updated every five (5) years. A draft Comprehensive Plan was first published in 1999 and updates have been published in both 2000 and 2005. The 2010 update is currently under consideration.</p> <p>The purpose of the Comprehensive Plan is “to guide all future use of the railroad corridor”. The Plan itself is made up of a compilation of the following documents:</p> <ol style="list-style-type: none"> 1. Recreational Trails Plan 2. Reading the Roaring Fork Landscape 3. Access Control Plan 4. Corridor Investment Study 5. Conservation Area Assessment 6. Categorical Exclusion <p>In addition to the regularly scheduled update, significant issues and questions have been raised about access to and use of RFTA’s rail corridor. To address these issues and to ensure that the Comprehensive Plan continues to reflect the current state of development and plans, the 2010 update is likely to focus mainly upon the Access Control Plan. The other documents referenced above, with the possible exception of the Trails Plan, are likely to remain unchanged.</p> <p>The Access Control Plan, which is attached, is an 11 page document plus maps that “describes the policies for managing Railroad Corridor <u>Crossings</u>” and confirms the following: “While the overriding policy is to preserve the railroad corridor for the return of rail or other transit systems, the current plan emphasizes trail use. To the extent that trail use and transit use conflict, transit shall be the priority use of the Corridor.”</p> <p>It is important to recognize (1) that the Access Control Plan clearly explains RFTA’s position with regard to <u>crossings</u> of its rail; and (2) that the Access Control Plan does not currently address uses of the corridor, including encroachments, that do not qualify as “crossings”.</p>

	RFTA Staff is currently preparing a scope of work for Board approval to provide guidance regarding the non-crossing uses of the rail corridor. Those will be presented at a later date.
Background:	See Core Issues (above)
Policy Implications:	1.1.C: The Rio Grande Corridor is Preserved for Transit Use
Fiscal Implications:	The update may cost approximately \$10,000 for consulting fees.
Options:	FYI.
Recommend:	FYI
Backup Info?	Yes, please see Access Control Plan attached to the e-mail transmitting the Board Agenda packet.

RFTA BOARD OF DIRECTORS MEETING
“BOARD/GENERAL COUNSEL RELATIONSHIP” AGENDA SUMMARY ITEM # 7. A.

Meeting Date:	March 11, 2010
Agenda Item:	General Counsel Update
Policy 3.5(2)(A)(ii)	Job Products of the General Counsel, Legal Process of the Board
Action Requested:	For Informational Purposes Only
Presented By:	Tari Williams, General Counsel
Core Issue:	To provide timely information to Board
Background Info:	The attached report contains non-privileged, public information that may be helpful or informative to the Board on a variety of matters
Policy Implications:	None
External Relations Implications:	None
Fiscal Implications:	None
Recommendation:	Review
Backup Memoranda?	See attached Update



**RFTA Board of Directors Meeting
General Counsel Update**

To: RFTA Board of Directors

From: Tari Williams, General Counsel

Date: March 11, 2010

The following information is provided to keep the Board informed about matters that have been previously discussed at open meetings. If you have any questions or would like additional information about these matters please contact me at your convenience.

RFTA's Eminent Domain Powers:

RFTA has received a legal opinion from Kutak Rock confirming that, as a Regional Transportation Authority, RFTA does have the power of eminent domain. Although this authority was not provided in the original enabling legislation, it has since been added and recognized by the Colorado Legislature. Exercising this authority is a Board function that cannot be delegated to Staff.

CO Constitutional Amendment 54

The Constitutional Amendment passed by voters in November 2008 that sought to restrict political contributions of those who receive certain sole source government contracts has been nullified as unconstitutional by the Colorado Supreme Court. In a February 22, 2010 decision, the Colorado Supreme Court held that provisions of Amendment 54 are unconstitutionally overbroad, vague and violate equal protection and found the deficiencies within Amendment 54 to be so pervasive that it could not be modified.

RFTA has no contracts that are impacted by this decision.



**RFTA BOARD OF DIRECTORS MEETING
INFORMATION/UPDATES AGENDA SUMMARY ITEM # 10. A.**

CEO REPORT

FYI

TO: RFTA Board of Directors
FROM: Dan Blankenship, CEO
DATE: March 11, 2010

March Visit to D.C. to Visit Congressional Delegation: Bruce Christensen, RFTA Chair, Ed Cortez, RFTA Member, Dan Blankenship, CEO, Mike Hermes, BRT Project Manager, Angela Kincade, Deputy BRT Project Manager, John Tangen, Finance Director, and David Johnson, Director of Planning will be traveling to Washington D.C to meet with RFTA's Congressional Delegation on March 16th and returning on March 17th. The RFTA contingent will meet with Members of Congress and their staffs to update them about the status of the VelociRFTA BRT project. We also will encourage them to support President Obama's \$24 million budget request for our project in the FY 2011 appropriation bill that will be working its way through Congress this year.

Governance Policy Revisions: Staff has not lost sight of the need to update the Board's Governance Policies. However, a very full schedule of BRT Community Outreach, planning, and coordination meetings during the month of February precluded staff's ability to devote the time required for this effort. Staff is now planning to complete this update in March for presentation at the April Board meeting.

General Counsel Recruitment: So far, approximately 20 resumes have been submitted for the General Counsel position. A Board and staff Subcommittee has been formed to screen applications and interview candidates over the next month.

Facilities, Trail and Corridor update – Mike Hermes, Director of Facilities and Trails

Facilities, Trail and Corridor update March 11th 2010

Facilities and Bus Stop Maintenance

AMF

Fuel Farm leak: The fuel tank farm repair and upgrade project has been completed and the work went very well. No contaminated soils were found during the excavation of the sumps and piping and no unexpected problems were encountered during the course of the project. The sumps and piping for the fuel farm have all been upgraded to UTS regulations and the State Oil and Gas inspector has inspected the project and approved the repairs.

GMF

GMF foundation stabilization project: We had three teams present their solutions for repairing the GMF, which include the repair and installation of a new drainage system and the installation of a grouting system underneath the GMF. All three teams selected the same sub contractor to install the grouting system and as a result staff did not feel that there was adequate competition for this portion of the project. Because the grout system makes up approximately 80% of the cost of the overall project we have decided that once the design of the grout system is complete, we will put that portion of the project back out to bid to see if we can better the cost for this phase of the project.

Having come this far in the process and listening to the varying solutions provided by each team proposing on this project, we have learned a great deal about the issues we face to repair the facility and the selection committee is in agreement that we will need to spend a bit more time evaluating what we have learned before we can redefine our scope of work and allow the team to present refined proposals.

Bus Stops & Park and Rides: There are no significant items to report at this time

Trail and Rail Corridor

Winter Trail Maintenance Program: The winter trail maintenance program for the Rio Grande trail breaks the trail down into 4 sections and each section has its own winter maintenance program which we attempt to follow as time and equipment are available.

Section one - Glenwood Springs to Carbondale: We have attempted to keep this section plowed this winter. Staff plows this section when its snows more than 3 inches and during the month of February this section was plowed 5 times. This seems to be popular with the public and people seem to use this section for walking as long as we keep it plowed. When the sun comes out the snow melts pretty quickly on this section and we have people who bike this section on any warm day during the winter.

Section two - Main Street Carbondale to Catherine store: This section is groomed for cross country skiing. The new snowmobile and track setter purchased last year are working well and have reduced the time and effort required to groom the trail. The track is set as weather conditions warrant and staff is available. The trail seems to be well used and the comments from the public have all been very positive.

Section 3 - Catherine Store to Rock Bottom Ranch: As per the RFTA Wildlife Management Plan for this section of the trail, it is closed from December 1st to April 30th each year for the protection of the wildlife in the area. To date I have not heard of any violations of the closure or complaints from adjacent property owners. Violating the closure this year may prove dangerous! It seems that a female lion and her yearling cub have taken up winter quarters near Rock Bottom Ranch. We have at least one photo of the lion on our wildlife cameras and they recently killed an elk calf on the trail and hid it in a hay feeder at Rock Bottom Ranch. The staff at RBR set up a move camera near the feeder and has some short movies of the lion coming back several times to feed on the calf.



Section 4 - Rock Bottom Ranch to Emma: This section of the trail does not receive any winter maintenance. Staff has not received many requests to either groom this for cross country skiing or plow it for winter use and we do not anticipate changing this policy in the near future.

Operations Department Update – Kent Blackmer & John Hocker, Co-Directors

RFTA Lost and Found Service Improved and Streamlined

Over the last year or so, RFTA Lost and Found has undergone quite a transformation. When the program was first initiated, lost and found items were kept in a plastic barrel which could be searched to find a missing item. Eventually, there were three plastic barrels in the drivers’ lounge, marked for the first week, second week, and third week that an item had been at RFTA. Items were moved from barrel to barrel each week, and at the end of the third week, unclaimed items were taken to a local thrift store. Calls were fielded by administrative assistant Dina Farnell, who did her best to find and return lost items to their owners.

From that humble beginning, the Lost and Found program has expanded and improved. It now has a small dedicated building at the AMF, where skis, snowboards, goggles, helmets, poles, and clothing are secured. Items are transported in securable courier bags from GMF and Rubey Park to the AMF, where valuable items are sorted and stored in four containers in the Dispatch Office safe; there is now a dedicated Lost and Found line at the AMF (970-384-4888) which has an answering machine; and Lost and Found calls are retrieved and answered EACH DAY.

An Excel spreadsheet is maintained on the company-wide computer network where the Rubey Park clerk, AMF Dispatch, and the Glenwood Supervisor log in found items, and where Lost and Found calls are logged from the answering machine. The list of found items is cross-checked against the list of lost items, and every effort is made to reunite lost items with their owners. The Lost and Found line receives anywhere from eight to forty-five calls per day, all of which are answered within one business day.

The public relations benefit of the new lost and found system has been significant. Every call to the Lost and Found line is returned, regardless of whether the item has been found, and RFTA customers seem pleased that personal attention is given to their request. In cases where a valuable item has been found, but the owner has left the area to return home, the owner is contacted and arrangements are made to mail the item.

When there is limited information to go on, anything which could potentially provide a way to contact the owner is used. In one instance, a firefighter from California lost his wallet on a ski bus. There was no identification in the wallet other than an I.D. card from a fire district in southern California. RFTA called the contact number on the fire district I.D. and spoke with the station chief, who contacted the firefighter and told him his wallet had been found. The firefighter called RFTA, and prepaid the postage to have the wallet mailed to California. An active duty Navy seaman got his wallet back when RFTA called his base in Oregon and notified his C.O. that his wallet had been found. A call to Blockbuster helped a woman recover her purse, which contained one of their membership cards.

One skier from Australia lost a suction-cup camera mount on a RFTA bus, and when he was told that we had it, he paid postage to ship the item back to Australia, and was very pleased to be able to get it back.

One young Glenwood student was overjoyed to get back the custom-made boots he was supposed to wear in the evening's performance of the Ballet Folklorico de Mexico. RFTA drivers found two identical black Canon Powershot cameras, valued at around \$600 each, in one day, and RFTA returned both of them to their owners. An Aspen High School student was overjoyed to claim the \$10,000.00 production-grade video camera that he left on an up valley bus one evening. His grandmother grinningly remarked that she was thankful that she was not going to have to seriously injure him over the loss of the camera. We have returned a stuffed horsey, a Peruvian passport, snowboards, skis, sunglasses, hats, gloves, backpacks, groceries, and hundreds of cell phones over the course of the last year, and the happy recipients always say the same thing: "RFTA is the GREATEST!"

Finance Department Update – <i>John Tangen, Director of Finance</i>
--

I am prepared to sign the engagement letter (see attached) for the 2009 audit with McMahan and Associates, LLC, an audit firm out of Avon, Colorado. This Firm is well known on the Colorado Western Slope, performing audits for several of the Authority's member jurisdictions; additionally, the Firm has performed the Authority audit for several years. Mr. Paul Backes has been assigned as the partner in charge of the audit. Audit field work is tentatively scheduled to start the week of April 12th.

The Firm, McMahan and Associates, LLC, has been recently reviewed through the industry peer process and received a "clean" system review report as of October 31, 2009, copy is attached (page 6 of the engagement letter).

The scope of the audit is the same as prior years and is a requirement to receive Federal, State grants and other contributions. Based on grant requirements I can not recommend reducing the scope of the audit; however, if the Board would like to increase the scope, testing or reviewing additional subjects, it would probably be considered a separate, additional engagement called an agreed upon procedure incurring additional costs.

In order to provide a financial statement opinion the auditor must maintain and document independence which is reviewed periodically in the industry peer review. If the Board would like additional confirmation of the auditor's independence I will make arrangements.

The 2009 audit fee will be approximately \$13,000, or an estimated increase of 3.5% from prior year.

I would like to note that the Authority fee was reduced last year by approximately 20%, or \$3,250, because the financial statements were prepared by Authority Finance staff. I would like to recognize and thank the Authority Finance staff for their hard work in preparing for each annual audit, this is no small task.

Please do not hesitate to ask any questions.



McMAHAN AND ASSOCIATES, L.L.C.

Certified Public Accountants and Consultants

CHAPEL SQUARE, BLDG C
245 CHAPEL PLACE, SUITE 300
P.O. BOX 5850, AVON, CO 81620

WEB SITE: WWW.MCMAHANCPA.COM
MAIN OFFICE: (970) 845-8800
FACSIMILE: (970) 845-8108
E-MAIL: MCMAHAN@MCMAHANCPA.COM

February 3, 2010

**Roaring Fork Transportation Authority
Attention: John Tangen, Finance Director
981 Cowen Drive, Suite C981 Cowen Drive, Suite C
Carbondale, Colorado 81623**

Dear Mr. Tangen:

We are pleased to confirm our understanding of the services we are to provide Roaring Fork Transportation Authority (the "Authority") for the year ended December 31, 2009. We will audit the financial statements of the governmental activities, and each major fund, which collectively comprise the basic financial statements, of the Authority as of and for the year ended December 31, 2009. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the Authority's basic financial statements. As part of our engagement, we will apply certain limited procedures to the Authority's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.

Supplementary information other than RSI also accompanies the Authority's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

- 1) Schedule of Expenditures of Federal Awards and related information.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Member: American Institute of Certified Public Accountants

D. JERRY McMAHAN, C.P.A.
PAUL J. BACKES, C.P.A.

DANIEL R. CUDAHY, C.P.A.
MICHAEL N. JENKINS, C.A., C.P.A.

AVON
(970) 845-8800

ASPEN
(970) 544-3996

FRISCO
(970) 668-3481

Audit Objectives (continued)

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for monitoring ongoing activities, to help ensure that appropriate goals and objectives are met. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, and each major fund of the Authority and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include, including identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management Responsibilities (continued)

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review by one week prior to the start of fieldwork.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Audit Procedures—General (continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Authority's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Authority's major programs. The purpose of these procedures will be to express an opinion on the Authority's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations, reconciliations, or work papers we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to the Authority; however, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will provide information to management as to where the reporting packages should be submitted and the number to submit.

The audit documentation for this engagement is the property of McMahan and Associates, L.L.C. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the State or Federal Government, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of McMahan and Associates, L.L.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Authority. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party or parties contesting the audit finding for guidance prior to destroying the audit documentation.

Paul Backes is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Other staff will be assigned to the engagement as we consider necessary.

Our fees for these services will be based on the actual time spent at our standard hourly rates, and other out-of-pocket costs such as report production, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. However, we anticipate the fee to be comparable to the prior year and any increase would be limited to 3.5% or less.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2009 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Roaring Fork Transportation Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,
McMAHAN and ASSOCIATES, L.L.C.

McMahan and Associates, L.L.C.



This letter correctly sets forth the understanding of Roaring Fork Transportation Authority with respect to the services to be performed by McMahan and Associates, L.L.C.

Roaring Fork Transportation Authority

BY:

Signature: _____

Title: _____

Date: _____

To: RFTA Board of Directors

From: Finance

Date: March 11, 2010

Subject: Schedule of sole source and emergency procurements for the period from 2007 through 2009

Under section 3-904 of the procurement code the Finance Department is tasked with maintaining a schedule of sole source and emergency procurements for three years and reporting this schedule to the Board annually.

Please note that this schedule is of known sole source and emergency procurements; upon review of procurement documents others might qualify and should be reported under this schedule.

Operations Department

#1 Contractor name: PASSAGE TO FREEDOM

Amount and type of each contract: \$20,000.00, sole source

Listing of supplies, services or construction procured under each contract:

Passage to Freedom provides ADA sensitivity training as well wheelchair lift operations training to RFTA drivers and supervisors. Passage to Freedom provides classroom, hands-on and in the field training instruction to make sure that RFTA bus operators and field supervisors are in compliance with all ADA regulations and requirements.

Passage to Freedom also provides the following services to RFTA as needed or requested by various RFTA department heads:

- Bus Stop Facility Design Input and Review – To assure that RFTA bus stops and facilities meet ADA requirements.
- Driver Performance Audits – Random in-field audits of RFTA drivers to assure that bus operators are calling out stops, securing wheelchairs properly on the bus and following ADA regulations as it pertains to transporting passengers with disabilities.
- Customer Relations and Mediation of Complaints as it pertains to ADA regulations and policies.
- Public Outreach – Passage to Freedom provides public transit education and awareness to the disabled community in the Roaring Valley and I-70 corridor.

#2 Contractor name: American Drug Testing

Amount and type of each contract: \$ \$25/test + .55/mile

Type: Sole Source/ Service/Cost Reimbursement

Listing of supplies, services or construction procured under each contract:

Random drug specimen collection on location

#3 Contractor name: Passage to Freedom

Amount and type of each contract: sole source, Not to Exceed \$20,000.00 per year,

Type: Sole Source/Service/Cost Reimbursement

Listing of supplies, services or construction procured under each contract:

- Americans With Disabilities Act accessibility consulting services - RFTA must improve the delivery of transit services for persons with disabilities. Bus drivers must be trained to be proficient in the operation of lifts and wheelchair securement devices.

#4 Contractor name: Aspen Activities Center

Amount and type of each contract: sole source, \$575/month \$6,900 per year,

Type: Sole Source/ Service/Cost Reimburse

Listing of supplies, services or construction procured under each contract

Delivery of bus schedules, RFTA information and pamphlets to hotels, public kiosks, and valley Chamber of Commerce/ visitors centers.

CEO

#1 Contractor name: Beaudin Ganze

Amount and type of each contract: \$ 500/hr total \$587.50,

Type: Emergency

Listing of supplies, services or construction procured under each contract

Power review for GMF power failure prior to restoring hook up.

#2 Contractor name: Charney Associates

Amount and type of each contract: \$8000 between 2 agreements

Type: Sole Source/Service Cost Reimbursement

Listing of supplies, services or construction procured under each contract:

Governance Progress and Support System for 12 hours remote service

#3 Contractor name: Holy Cross Electric

Amount and type of each contract: \$ 54,715 , sole source

Listing of supplies, services or construction procured under each contract:

Wide Area Trunked Radio System Lease – agreement from 1997 – June 2010

CEO continued...

#4 Contractor name: Paul Taddune, Esquire

Amount and type of each contract: \$250.00/hour, Sole Source

Listing of supplies, services or construction procured under each contract:
Interim Legal Services for 2007 after untimely death of Renee Black

#5 Contractor name: Prime Policy Group (formerly BKSH)

Amount and type of each contract: \$99,996/ year, sole source

Listing of supplies, services or construction procured under each contract
Lobbyist in Washington D.C.

#6 Contractor name: Warner's Transportation Consulting

Amount and type of each contract: \$7,700, sole source

Listing of supplies, services or construction procured under each contract
Data collection & analysis assistance in 2008 – Snowmass Ridership, Rider Survey Data

Maintenance

Contractor name: MCI

Amount and type of each contract: sole source, \$465,000 per bus

Listing of supplies, services or construction procured under each contract:

Buses

Facilities

Contractor name: Ace

Amount and type of each contract: \$292,865, sole source

Listing of supplies, services or construction procured under each contract:
Purchase and installation of two parallelogram lifts, \$122,000 and \$110,550, respectively; purchase and installation of six post portable lift, \$60,315.